

Guildhall Gainsborough  
Lincolnshire DN21 2NA  
Tel: 01427 676676 Fax: 01427 675170

## AGENDA

**This meeting will be webcast live and the video archive published on our website**

**Prosperous Communities Committee**  
**Tuesday, 13th September, 2022 at 6.30 pm**  
**Council Chamber - The Guildhall**

**Members\*:**

- Councillor Owen Bierley (Chairman)
- Councillor John McNeill (Vice-Chairman)
- Councillor Mrs Tracey Coulson (Vice-Chairman)
- Councillor Stephen Bunney
- Councillor Christopher Darcel
- Councillor Michael Devine
- Councillor Jane Ellis
- Councillor Steve England
- Councillor Mrs Jessie Milne
- Councillor Jaime Oliver
- Councillor Roger Patterson
- Councillor Mrs Lesley Rollings
- Councillor Jim Snee
- Councillor Trevor Young

\* Membership subject to change further to the meeting of Full Council on 5 September 2022

**1. Apologies for Absence**

**2. Public Participation**

Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.

**3. Minutes of Previous Meetings**

i) Minutes of the Meeting Held on 7 June 2022

To confirm and sign as a correct record the Minutes of the (PAGES 3 - 10) Prosperous Communities Committee held on 7 June 2022

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

- ii) Minutes of the Meeting Held on 19 July 2022  
To confirm and sign as a correct record the Minutes of the Prosperous Communities Committee held on 19 July 2022 (PAGES 11 - 23)
  
- iii) Minutes of the Concurrent Meeting Held on 7 July 2022  
To confirm and sign as a correct record the Minutes of the Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees held on 7 July 2022 (PAGES 24 - 38)
  
- 4. **Matters Arising Schedule** (PAGES 39 - 41)  
Setting out current position of previously agreed actions as at 5 September 2022
  
- 5. **Members' Declarations of Interest**  
Members may make any declarations at this point but may also make them at any time during the course of the meeting.
  
- 6. **Public Reports**
  - i) Caistor 3G Football Pitch (PAGES 42 - 48)
  
  - ii) Jubilee Impact Report and Closure of the Working Group (PAGES 49 - 56)
  
  - iii) Workplan (PAGES 57 - 58)
  
- 7. **Exclusion of Public and Press**  
To resolve that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.
  
- 8. **Exempt Reports**
  - i) Bulky Waste Collections in City of Lincoln (PAGES 59 - 71)

Ian Knowles  
Head of Paid Service  
The Guildhall  
Gainsborough

Monday, 5 September 2022

Prosperous Communities Committee – 7 June 2022  
Subject to Call-in. Call-in will expire at 5pm on

## WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Prosperous Communities Committee held in the Council Chamber - The Guildhall on 7 June 2022 commencing at 6.30 pm.

**Present:** Councillor Owen Bierley (Chairman)  
Councillor John McNeill (Vice-Chairman) and Councillor  
Mrs Tracey Coulson (Vice-Chairman)

Councillor Stephen Bunney  
Councillor Christopher Darcel  
Councillor Michael Devine  
Councillor Jane Ellis  
Councillor Mrs Caralyne Grimble  
Councillor Mrs Jessie Milne  
Councillor Jaime Oliver  
Councillor Roger Patterson  
Councillor Mrs Lesley Rollings  
Councillor Jim Snee  
Councillor Trevor Young

**In Attendance:**  
Sally Grindrod-Smith Director Planning, Regeneration & Communities  
Ady Selby Director of Commercial & Operational Services  
Grant White Enterprising Communities Manager  
Wendy Osgodby Senior Growth Strategy & Projects Officer  
Claire Bailey Assistant Planning Services Team Manager  
Darren Mellors Performance & Programme Manager

**Apologies:** Councillor Steve England

**Membership:** Councillor Mrs Caralyne Grimble sat as substitute for  
Councillor Steve England

### 1 CHAIRMAN'S WELCOME

The Chairman welcomed all Members and Officers to the first meeting of the 2022/23 Civic Year. Noting the Committee's membership had changed at Annual Council, he expressed thanks to Councillor Mrs Snee, who had left Committee, for the work she undertaken and welcomed Councillor Rollings who had joined the Committee.

### 2 PUBLIC PARTICIPATION

There was no public participation.

### **3 MINUTES OF PREVIOUS MEETING**

**RESOLVED** that the Minutes of the Meeting of the Prosperous Communities Committee held on 3 May, 2022 be confirmed and signed as a correct record.

### **4 MATTERS ARISING SCHEDULE**

With reference to the Matters Arising entitled CCTV- Case Studies, whilst acknowledging it was not directly related to the action, a Member referenced recent interactions with the Police where it had been stressed by them the importance of really effective and high-quality CCTV to ensure prosecutions and convictions, noting the recent spate in crimes.

The Member sought an update as to whether there had been and/or would be ongoing interactions between West Lindsey Officers and the Police to ensure that the Council was supporting the Police as fully as possible and whether there were plans to grow the quality and provision of CCTV in particular hotspots.

In responding the Chairman outlined interactions which had been held and confirmed to Members that a report in respect of CCTV provision was due to be presented to Corporate Policy and Resources Committee later in the month.

With no further comments or questions, the contents of the Matters Arising schedule were duly **NOTED**.

### **5 MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations made at this point in the meeting.

### **6 LINCOLNSHIRE WOLDS FUNDING 2022-2025**

The Committee gave consideration to a report from the Communities Manager, presenting the new Memorandum of Agreement for the Lincolnshire Wolds Countryside Service, including the funding commitment matching DEFRA and other Local Authority contributions. It was explained that the National Parks and Access to the Countryside Act 1949 (NPAC Act) established the powers to designate AONBs; with the primary objective of conserving and enhancing their natural beauty, whilst taking account of the needs of agriculture, forestry and other rural industries. The Countryside and Rights of Way Act (2000) reaffirmed the duty and obligations for the protection and management of AONBs. Part IV of the Act; Sections 82, 84, 85, 86 and 89 (as detailed within the Management Plan) were of particular relevance, and placed a legal requirement on all relevant local authorities to prepare and publish a partnership Management Plan.

It was highlighted that approval was sought for a commitment of £17,830 per annum for the three financial years 2022/2023 to 2024/2025. There was an ongoing budget provision of £17,900 pa allocated within the MTFP for this purpose.

Debate ensued during which there was cross chamber support for committing the funding requested. Members spoke passionately of the value of the service, the benefits it afforded to the wider surrounding area, the visitors and additional spend the Wolds brought to the District.

It was even suggested that additional funding should be committed.

At the request of the Committee, the Communities Manager, outlined the history of the funding schedule, why current levels were set as they were and the potential risks in amending the amount of funding afforded directly to the Partnership through this means, including a likely impact on the total amount the Partnership could secure from DEFRA .

The Lincolnshire Wolds Countryside Service delivered excellent value and return and whilst having limited operating budgets, Officers advised that this was supplemented with other grant funding. The Countryside Service were excellent at bidding for community grants and external funding to fund specific project activity beyond the core base budgets.

It was stressed that this decision did not prevent the Authority funding specific projects and events, run by the Partnership in the future. This funding was the amount allocated to the Partnership solely, as part the Memorandum of Understanding

It was also brought to Members attention that the current Management Plan ran until 2023, there would be a public consultation exercise undertaken in reviewing the Plan and Members were encouraged to engage in the process.

The Chairman requested the Communities Manager express the Committee's sincere appreciation to the Lincolnshire Wolds Countryside Management Service for the services they provided and work they undertook.

**RESOLVED** that the 3-year funding commitment for the Lincolnshire Wolds Memorandum of Agreement 2022-2025 be approved.

## **7 VISITOR ECONOMY STRATEGY 2022**

Members gave consideration to a report presented by the Senior Growth Strategy & Projects Officer, regarding the draft West Lindsey Visitor Economy Strategy and Action Plan for approval. Members heard that in late 2019 West Lindsey District Council began the drafting of a Visitor Economy Strategy to support the Corporate Plan ambition of 'a vibrant visitor economy'. A draft of the strategy was initially developed however, in early 2020, resources were diverted into the delivery of the Covid-19 business grants and work on the strategy was delayed. Although the Corporate Plan aspiration for the visitor economy remained, the national and regional policy environment, as well as the sector itself, had shifted significantly since the strategy was first drafted in 2019.

It was explained that the Council was successful in receiving support from the Local Government Association Economic Growth Advisor Programme. Planning Solutions Consulting were appointed by the Local Government Association to support the Council with the development of a Visitor Economy Strategy and Action Plan, building on the work

developed in late 2019.

The Visitor Economy Strategy and Action Plan had been drafted in consultation with key stakeholders. It was vital that the process of identifying new opportunities and developing the Visitor Economy Strategy must align with and embrace the needs and aspirations of stakeholders involved in the visitor economy. The consultations were carried out through one-to-one discussions with Officers and Members and key partners including the County Council, East Lindsey District Council, Lincolnshire Wolds AONB, Visit Lincoln and Greater Lincolnshire. Virtual workshops were held online to discuss the action plan with key stakeholder groups such as tourism businesses including key attraction and accommodation representatives. It was highlighted that the Visitor Economy Strategy and Action Plan had been developed and endorsed by Members of the Leisure, Culture, Events and Tourism subgroup.

Members heard that, as previously reported to the Committee, the Visitor Economy Strategy and Action Plan would feed into the development of a Cultural Plan for West Lindsey. The findings from the research had been compiled in a draft report which included an action plan with a suite of detailed interventions and initiatives which responded to the vision to create a community-led destination that develops, refines and presents an authentic responsible tourism product with a focus on sustainability and community benefits.

The Chairman thanked the Officer for her thorough presentation and invited comments from Members of the Committee. Members were supportive of the strategy and associated action plan, however it was highlighted that the Council needed to take responsibility for the implementation of the strategy and drive it forward. Members highlighted the many and varied attractions for tourists across the district, not just the market towns and Lincoln fringe.

During the discussion on the Visitor Economy item Members noted that the currently proposed Solar Farm developments had the potential to pose a serious threat to the Visitor Economy. In particular concern was raised around a potential impact on the visual amenity and accessibility of open spaces across the District. During this debate wider impacts were also noted with particular concerns raised regarding the potential loss of land for the purpose of agriculture, specifically food production.

Officers noted these concerns, both in terms of the impact on the Visitor Economy and the wider economic impacts, and offered assurance that these would be picked up and referenced during the Local Impact Assessment stage of each of the development proposals.

Members further discussed the wide-ranging attractions across the district, from golf courses, to the Lincolnshire Wolds, to local theatre, as well as Farmers' Markets, the Viking Way, Lincolnshire Showground, Market Rasen race course, as well as many other events and attractions listed by Members of the Committee.

There was great support for the strategy, and recognition of the importance of it, with a clear understanding that the Council needed to deliver against the plan.

Having been moved and seconded, the Chairman took the vote and it was unanimously

**RESOLVED** that

- a) the draft West Lindsey Visitor Economy Strategy and Action Plan be approved; and
- b) updates on progress and performance against the agreed strategy and action plan be received from the Leisure, Culture, Events and Tourism Sub Group.

## **8 PROGRESS & DELIVERY QUARTER FOUR (2021-22)**

The Chairman welcomed the Change Project and Performance Officer to the meeting and invited her to present the Progress and Delivery report for quarter 4 of 2021-22, which covered January to March 2022 and the end of year report for 2021/22. It was explained that, as this was an exceptions report, the Officer would run through each portfolio highlighting the measures that had performed above or below target for two consecutive periods. It was noted that there was a correction to be made within the quarter 4 report in terms of the percentages, explaining that 45% of measures had exceeded their targets, 32% were within tolerance and 23% were performing below the agreed target. In addition, 71% of measures had exceeded their targets for two quarters or more while the remaining 29% had been below target for two quarters or more. Overall performance had improved on the last quarter with 77% of measures within tolerance or above compared with 65% in quarter three. In addition, measures exceeding target had also improved with 71% of measures exceeding target compared with 59% in quarter three.

### **Corporate Health**

Members heard that all measures regarding % of calls answered in 21 seconds were either above target or within tolerance, meaning corporate health reported a good overall performance. The measure CH12 had been removed within the 22/23 measure set as it had not presented an accurate representation of the call handling within the council.

### **Finance and Property**

The rental portfolio voids reported at above target for at least two previous quarters, with voids at 3%. There were no measures reporting below target within the finance and property portfolio.

### **Homes and Communities**

There were 3 performance measures which had performed above target for at least two consecutive quarters, these being long term empty properties as a % of all housing stock; number of households which had been housed from the housing register (removed 22/23) and homeless prevention (amended 22/23 to homeless approaches with positive outcomes). Four measures had performed under target for at least the previous two consecutive periods, these measures related to home choices and homes, health and wellbeing. For home choices the measures below tolerance for two consecutive periods were regarding the number of nights spent in B&B accommodation and Homeless prevention cases as a % of total approaches. In terms of the number of nights spent in B&B accommodation, whilst this had increased from the last quarter it had decreased from quarter 4 20/21 which was at 512 nights and all contracted temporary accommodation had remained full during quarter 4. Delays with moving on, due to issues outside of the Council's control, had contributed to the increase. In addition the protect and vaccinate programme, which required additional

temporary accommodation, also contributed.

For homes health and wellbeing, the measures below tolerance related to the average number of days from DFG referral to completion and long-term empty properties brought back into use. Starting with the average number of days from DFG referral to completion this was to be amended in 22/23 measure set in order for performance to be measured from the receipt of a completed application from Lincolnshire County Council to completion of works. This was the period of time for which the Council had direct responsibility for DFGs. A new measure was to be included in 22/23 to report on the “percentage of referrals completed within 120 days (not including complex cases)” so that the timeframe could also be reported without the complex cases to provide further context in the report. In 22/23 the empty property levels would continue to be monitored however the measure to monitor long term empty properties brought back into use would be removed as there was no resource or officer proactively dedicated to this area of work.

### **Operational and Commercial Services**

There were 5 measures which performed better than the agreed targets for at least two consecutive quarters with positive progress to be reported in the recovery of the Trinity Arts Centre and exceeding the service level agreements to collect missed bins and recover fly tipping. The Leisure Centre continued to report above target in terms of customer satisfaction.

Measures below target, with the exception of the missed black and blue bin collections, were still ongoing in their covid recovery however in terms of leisure centre usage and outreach work, this continued to move closer to the targets. An additional measure to include the number of outreach sessions would be included to add further context to the existing measure of outreach users.

The average number of stalls at the Tuesday and Saturday markets fell short of their target, work was ongoing with Marshall’s Yard to support the market, following successful events held in quarter four. The addition of a further measure to report on the average number of market traders for both markets over the reporting period would provide additional context during 2022/23 reporting.

Members were provided with a brief update from the Commercial Development Manager in relation to leisure provision. It was explained that the Commercial Development Manager was preparing an action plan that would identify and address the short and long term challenges with the leisure and sport provision in West Lindsey. Everyone Active had been given clear instructions to improve the cleanliness and maintenance of the West Lindsey Leisure Centre and significant improvements had been made over the last 2 months. The P&D measures would continue to be reviewed and clarity sought on the data provided, as well as driving community outreach through Everyone Active, Trinity Foundation, Active Lincs and other partners.

### **People and Democratic Services**

Two measures had performed above target for two consecutive periods, both related to FOIs



with turnaround remaining above target and maintaining zero challenges to FOI's. There were no measures under target in this portfolio.

### **Planning and Regeneration**

Development Management performance remained high with 3 measures maintaining performance above target for 2 or more consecutive periods, the team continued to ensure applications determined in time remained above target for both major and non major applications. There were no measures under target for two of more consecutive period in this portfolio.

### **Change Management and Regulatory Services**

Members heard that 11 measures performed above their targets for two consecutive periods with only one performing below target. Continued high performance was reported in all areas with a special mention to the LLPG standard which was awarded the platinum award following the service maintaining gold standard for the whole year. This was awarded to ten local authorities in the East Midlands including West Lindsey.

The number of community safety cases remained below target; this measure related to cases closed during the reporting period as a result of compliance with warning, Fixed Penalty Notice or formal action. If cases were not reaching a point of action then there were fewer to close, and this measure would be amended in 22/23 to report % of community cases closed following compliance. This would provide more accurate reporting and the number could also be included in the narrative of the report going forward.

The Officer paused in her presentation, prior to summarising the end of year report, in order for Members to ask questions of the quarter 4 report.

There were concerns raised that the figures provided appeared to demonstrate repeat and continued difficulties in the same areas of service provision, such as enforcement, homes and housing and leisure facilities. It was recognised that improvements to how data was reported and collated had been made for the 2022/23 measure sets, in order to more accurately reflect those areas where the Council could influence improvements, however comments were made by some Members that there needed to be a stronger review of those service areas that seemingly continuously underperformed. It was requested that Service Managers should attend meetings in order to present their plans for improvement to the Committee.

Vice-Chairman Councillor J. McNeill, speaking as Chairman of the Governance and Audit Committee, suggested there could be audit work undertaken to review the information provided to Members and whether there were any suggested improvements. He noted he would discuss this within the Governance and Audit setting.

There was further discussion regarding rates of fly-tipping and the Council's response to it, as well as the success of community litter picks across the district. Members praised the Trinity Arts Centre and stated it to be an excellent home for the arts in West Lindsey.

With no further speakers, the Chairman invited the Officer to conclude with her summary of the end of year report.

The Committee heard that the end of the year was a good opportunity to reflect on all the good performance which 2021/22 had reported, with a lot of positives to take away, not only on the continued recovery of commercial activities but performance as a whole. Corporate Health represented a positive picture of the Council with all but the one measure in tolerance or above target. Commercial activities that remained below target showed growth on the previous year, which is what would be hoped to see. Homes and communities continued their work to prevent homelessness before it reached a relief stage and there were a number of services reporting all measures above target such as Finance, Property, Democratic and Development Management. Finally, Regulatory and Change Management reported a large number of measures above target, and improvements on the Food Standard Agency inspections and community safety case closures from the previous year.

The Chairman again thanked the Officer for her time and presentation of the report, and, with no further comments or questions, having been moved and seconded it was

**RESOLVED** that the performance of the Council's services through agreed performance measures had been assessed, and areas where improvements should be made, having regard to the remedial measures set out in the report, had been indicated.

## **9 WORKPLAN**

On consideration of the work plan, a Member of the Committee raised grave concerns that there was a planned item in relation to the South West Ward, where there had been no prior communication or consultation with either Ward Councillor. Work had been undertaken previously, and the Member stated it to be incredible that further work was on the work plan having had no consultation with Members or the community. His comments were noted to be discussed with Officers.

There were further comments made regarding the upcoming report on the Parking Strategy, with Members of the Committee raising issues regarding pay machines being out of order and the pay by phone being the only option, this not being suitable for some people. These comments were also noted by Officers, with it explained that the strategy would seek to address some of those concerns.

With no further comments, questions, or requirement for a vote, the Work Plan was **DULY NOTED**.

The meeting concluded at 8.26 pm.

Chairman

Prosperous Communities Committee- 19 July 2022  
Subject to Call-in. Call-in will expire at 5pm on

## WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Prosperous Communities Committee held in the Council Chamber - The Guildhall on 19 July 2022 commencing at 6.30 pm.

**Present:** Councillor Owen Bierley (Chairman)  
Councillor John McNeill (Vice-Chairman) and  
Councillor Mrs Tracey Coulson (Vice-Chairman)

Councillor Stephen Bunney  
Councillor Christopher Darcel  
Councillor Michael Devine  
Councillor Mrs Caralyne Grimble  
Councillor Mrs Jessie Milne  
Councillor Peter Morris  
Councillor Roger Patterson  
Councillor Mrs Lesley Rollings  
Councillor Jim Snee  
Councillor Trevor Young

**In Attendance:**  
Sally Grindrod-Smith Director Planning, Regeneration & Communities  
Ady Selby Director of Commercial & Operational Services  
Grant White Enterprising Communities Manager  
Andy Gray Housing and Enforcement Manager  
David Kirkup Contracts Manager – Property and Assets  
Katie Storr Democratic Services & Elections Team Manager

**Also In Attendance** 1 Member of the Public

**Apologies:** Councillor Jane Ellis  
Councillor Steve England  
Councillor Jaime Oliver

**Membership:** Councillor Peter Morris substituting for Councillor Jane Ellis  
Councillor Caralyne Grimble substituting for Councillor Steve England

## 10 CHAIRMAN'S WELCOME

The Chairman welcomed all Officers and Members, including those substituting for the evening, to the Meeting. Housekeeping arrangements were summarised and Members noted that the pre-Covid layout was now in operation, with all meetings continuing to be

webcast live.

## 11 PUBLIC PARTICIPATION

There was no public participation.

## 12 MINUTES OF PREVIOUS MEETING

Some Members of the Committee expressed dissatisfaction that the Minutes of the last meeting had not been published in a timely enough manner, with apologies offered.

Members' requested that further detail be included in the Minutes, around the general discussion held in respect of the impact of Solar Farm developments on the visitor economy, and in a wider context, the loss of food producing land.

In the absence of a specific amendment being made, with Members' agreement, Officers undertook to include a further few paragraphs to cover those points raised, with the further amended Minutes to be submitted to September's Committee for sign-off.

**RESOLVED** that the signing of the Minutes of the Meeting of the Prosperous Communities Committee held on 7 June, 2022 be deferred until the Committee's meeting on 13 September, to allow further amendments to be made in line with Committee's comments above.

**Note:** For completeness, suggested post Meeting edit to minutes of 7 June is set out below:

Inserted into Minute 7 – Page 4 – Paragraph 5

“During the discussion on the Visitor Economy item Members noted that the currently proposed Solar Farm developments had the potential to pose a serious threat to the Visitor Economy. In particular concern was raised around a potential impact on the visual amenity and accessibility of open spaces across the District. During this debate wider impacts were also noted with particular concerns raised regarding the potential loss of land for the purpose of agriculture, specifically food production.

Officers noted these concerns, both in terms of the impact on the Visitor Economy and the wider economic impacts, and offered assurance that these would be picked up and referenced during the Local Impact Assessment stage of each of the development proposals.”

Instead of, as originally drafted at paragraph 5, which has been removed: -

*“Concerns were raised regarding the proposals for solar farms across the area, and the impact this could potentially have on the visitor economy. In recognising these concerns, it was explained that the proposals were at a very early stage, with the process having been set out and discussed at the November meeting of the Committee. Members were given*

*assurance that information would be shared on any further updates as soon as it was available.”*

### **13 MATTERS ARISING SCHEDULE**

With no comments or questions and with no requirement for a vote, the Matters Arising were **DULY NOTED**.

### **14 MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations made at this point in the meeting.

### **15 SELECTIVE LICENSING - TIMELINE AND ACTION PLAN**

The Committee gave consideration to a report which sought approval of the Selective Licensing Working Group Terms of Reference and set out proposals for approval relating to the future direction of the work, as **RECOMMENDED** and supported by the Working Group.

In presenting the report, Officers outlined the background to the report, indicating its content sought to deal with recommendations (c) and (d) arising from the Committee's meeting on 3 May 2020.

Draft Terms of Reference had been developed and were attached for approval. Sections 3 and 4 of the report dealt with the proposed timescales and the development of and rationale for the future approach, noting both had been fully consulted on with the Working Group which had been established. Notes arising from that meeting had been included for completeness and future dates when engagement would again be sought from the Working Group, were detailed at Section 5.

Finally, Section 6 set out proposed analytical work which could be undertaken in respect of Lower Super Output Area (LSOA) Designation for Selective Licensing. Re-stressing that the approach proposed in the report did not look specifically at selective licensing, there was an opportunity to immediately deal with one of the main queries relating to the original designations, and to help inform any future approach.

Using the current evidence base, the Council could commission work to help to understand whether a designation done by LSOAs would have an impact on the geography of any future designations, the associated maximum costs were set out in the report for approval.

Debate ensued and in response to a Members' question, Officers confirmed that the revenue spend could have been dealt with under delegation, but given the subject matter and Members' previous concerns, had decided Committee approval was most appropriate. Another Member suggested the figure was considerable for data analysis work, whilst it was stressed this was an absolute maximum estimation, the Member indicated he would welcome further details as to the number of hours or days that equated to.

On the whole Members welcomed the proposed approach, and considered it a much

improved position to that of 3 months ago. The in-depth Member engagement was both welcomed and considered to have been invaluable. Officers were congratulated on their work to-date and Members indicated they were much more content with the methodology. It was suggested by a Member that the report still lacked any indication as to how selective licensing would address the anti-social behaviour and further consideration of this in the future would be welcome, and was considered. Others suggested anti-social behaviour was a wider issue and selective licensing could be a tool but not the complete solution. It was suggested that landlords that would potentially be subject to any licensing scheme had an expectation that anti-social behaviour would be addressed as part of the payable fee and as such concurred with earlier speakers.

The proposed future engagement style was also welcomed but Members sought assurance that ample timing would be allowed for Workshops (beyond 2 hours) and suggested that these should be held face-to-face.

A Member of the Working Group was positive that the additional focus on this area would bring about improved results, it was stressed that no assumptions had been made at this stage. Work would focus on looking at the issues that needed addressing and then identify the best tools to address those. This was caveated with being realistic about the tools that were available to deal with the Council's responsibilities, recognising that no one intervention would fully address all of the issues evidenced.

A number of options like an opt in scheme were loosely suggested during the debate for wider consideration at workshops. Assurance was sought that the proposed methodology was robust enough and widely supported, given concerns which had been raised previously. In responding, Officers advised it had been developed in consultation with Members of the Working Group, the Working Group would be integral in designing the workshops, and it would be Member engagement in those sessions which would inform the next report in November. As such that would provide a collective voice, from across all Members, as to the direction and Members' aspirations for the Private Rented Sector, which had been supported by a broader Group of Members in its development. It was confirmed delivery style could be adjusted should any Covid resurgence require it, but the aspiration was face-to-face delivery of engagement sessions.

It was unanimously **RESOLVED** that: -

- (a) the Terms of Reference for the Selective Licensing Working Group as set out in Appendix 1 of the report be approved;
- (b) the proposed timescales put forward by the Selective Licensing Working Group, to deliver a workshop to all Councillors during September/October 2022, in order to inform the Prosperous Communities Report due in November 2022, as set out in section 3 of the report, be approved;
- (c) the proposed approach to consider first; Theme 1 "Overall Approach to the Private Rented Sector" and that this form the basis of the workshops to be held in September/October 2022 be approved; and
- (d) £7,550 be released from the budget remaining for Selective Licensing, in order to carry out the initial Lower Super Output Area designation

analysis.

## **16 PARKING STRATEGY**

Members gave consideration to a report which presented the draft Parking Strategy and Action Plan for approval.

One of the functions of the parking service, operated by the council was to have a Strategy, approved by Members setting out the direction of travel for the service and which guided key decisions.

In presenting the report Officers outlined the process by which the Strategy had been developed using specialist consultants. The Consultants had been provided with a detailed brief and Members noted their report, in response to that brief, had been included as an appendix to the report. The Consultants report included a number of recommendations and observations which, following internal review, had been developed into an Action Plan, which was also attached as an appendix to the report. Members noted that not all recommendations had been included in the Action Plan.

The key findings were detailed in Section 2.1 of the report and were highlighted to the Committee.

The report recommended that any review of the free parking offer should be considered as part of the wider fees and charges review, rather than at this point. It was also recommended that a joint approach with neighbouring authorities to the roll out EV charge points be further explored and finally that the Strategy be refreshed after a three-year period, as opposed to five, given the significant regeneration planned in the District within that period.

Lengthy and detailed debate ensued and Members sought assurance that the Strategy would be fully reviewed, in coming years, in light of planned regeneration, the investment from Levelling-Up and Shared Prosperity Funding and other heritage schemes in motion. There was real aspiration to transform the use of the Market Place etc and Members considered parking would be an important piece of the jigsaw that needed to align with other key Strategies, Plans and Developments.

Understanding the reasoning for not making changes to tariffs as part of the report Members were keen to see this go ahead, indicating they considered there to be a real need. Many a study had been undertaken regarding the impact of free parking versus parking charges but Members felt it was important peoples' habits and needs were taken into consideration; people welcomed the opportunity to nip in and out in close proximity to shops and facilities. Improved signage was welcomed, and an offer Members currently considered lacking. Motor Home and Coach Parking did not appear within the Action Plan and it was suggested that this should possibly be reconsidered, at some point in the future. Having formal coach parking, it was considered, would strengthen and encourage the Visitor Economy aspirations and again better align the offer with the future aspirations for the District.

In response to questions, Officers confirmed the Council did employ a Parking Officer, on a fixed term contract basis.

Many Members spoke in support of including Motorhome and Coach Parking provision as part of the District offer, being of the strong belief this was a fundamental part of any Visitor Economy, particularly given the rural nature of the District.

Regarding payment methods, there was strong consensus that cash should remain an option for service users. Ensuring equality was paramount and Members were mindful that some service users did not have smart phones or bank account allowing debit transactions.

Members sought indication as to whether neighbouring authorities or partners had shown any desire to work jointly in respect of EV Charge points, or whether this was in the aspirational stages. Members also questioned whether any consideration had been given to “green-ing” the car parks, noting this may be a more longer-term action but that the Council had committed to improve its green credentials. Consideration could be given to the types of surface covering used, its impact on flooding, vegetation added, accepting impacts on maintenance would need to be considered.

In responding, Officers advised that as yet joint working was aspirational with appetite untested. There was a surface of rescheduling and the suggestions made could be further investigated, adding vegetation may be feasible with some re-configuration. There was no intention to remove cash as a payment method at this stage, payment by phone had increased since Covid and to date card payments were not accepted due to the capital investment required versus the income generated. It was suggested by the Committee that charges should be set in conjunction with Marshalls Yard.

Some Members expressed disappointment in the Consultants report suggesting it was an “off the shelf” proposal which failed to reflect the real issues Gainsborough and the District were experiencing. Car park usage had dropped significantly, and even further since the data collection was undertaken. People visiting the town centre after lunch was non-existent, this was impacting both the market and local businesses viability and the report had suggested the town centre may benefit from reduced traffic- which was against the desires Members had previously expressed. The evidence base was questioned and considered non-comparable with the notion of quick convenient parking close to amenities previously mentioned fully supported and considered to be what the Authority should be seeking to achieve.

Security of the car parks was raised given recent incidents of traveller encampments on Council land, this had not only reduced car park income but had had a significant impact on the town centre and businesses therein. Members sought indication as to whether they were any plans to prevent such an occurrence again, noting the process Officers had to undertake to move people on and the fact that this process could be repeated over and over in theory, with travellers simply re-locating to a new site, to re-trigger the process again.

Officers gave re-assurance that no camp could remain indefinitely, summarising the legal process and steps undertaken to ensure swift vacation. Physical barriers had previously been investigated with the costs deemed too considerable considering the parking incoming.

Barriers had been erected at the Leisure Centre where it was feasible and cost effective, however the site affected most recently would prove difficult to secure given the number of entrances and egresses. Officers undertook to re-investigate feasibility on some other sites.



Officers summarised the recent case, the actions taken, the balance which needed to be struck and whilst not ideal, encampments on council land were more easily resolved than those on private land.

Turning attention back to the Strategy, Members' referenced previous annual decisions to suspend car parking charges for events, usually at Christmas, and it had been intimated that this would become part of the Policy, to prevent such requests having to be dealt with. Members suggested this was not reflected in the Strategy and should be, with further suggestions that free charges should apply to one Christmas event in each town, where charges applied, and one event each Summer.

During the course of the debate and in response to comments and points raised, the following amendments were proposed.

- 1) That the following wording be added to the conclusion of recommendation 5 – **“and will include detailed proposals on opportunities to “green” the Strategy.”**; and
- 2) That a new recommendation be added as follows: - **“The Council will consider opportunities to “green” its Car Parks during the next three years and bring forward proposals to the appropriate committee where necessary.”**

Further discussion ensued and whilst fees and charges for parking would be reviewed in the same timescales as all other fees and charges, some Members considered the free parking offer did need to be reviewed, but that some level of free short term parking needed to remain. Again, the issue of close proximity parking was raised and it was considered, despite some Members requests, the feasibility of parking within the Market Place had not been thoroughly investigated but should be.

At the request of a Member who sat on the Gainsborough Transport Board, Officers outlined recent discussions, and spoke of the additional town centre parking, and re-configuration of the Market Place the cinema development would bring about, introducing parking almost in the Centre. The anchor rejuvenation and regeneration project had very much considered how people moved around the town centre and sought to open access back up in into the heart of the Market Place.

The benefits were disputed, with some Members considering, if the cinema was to reach the figures expected, the car park would be full on all occasions and offer no additional parking for town centre businesses. It was suggested that Lincolnshire County Council were very supportive of the idea to park in the Market Place yet this Authority, it was suggested was been obstructive. The idea had support from local business and local residents and the Leader of the Opposition sort indication as to the process by which he could request a feasibility study be undertaken.

The Director of Planning, Regeneration and Communities addressed Committee and outlined rationale for previous decisions related to the use of the Market Place. As had been discussed, shopping related activity currently primarily took place in the early morning,

the purpose of bringing the cinema into the Town Centre was to increase footfall in that area throughout the later afternoon and into the evening. Modelling had shown that there would still be scope for spaces, particularly for those shoppers that wanted to “pop and in-out” very quickly.

The recently signed off Levelling-Up Bid had included a whole piece of work on the Public Realm Strategy and use of the Market Place. This had been presented to Committee and provided the direction around creating a Market Place with a café-like culture, a greener environment, to sit and have coffee, a very different and complementary offer to the layout of Marshall’s Yard.

The designs for the public realm of the Market Place would be subject to broader public and business engagement, as also agreed by the Committee, and that work would commence through the Levelling-Up agenda. As such Committee had taken a decision on its Strategy around parking in the Market Place and the next steps were to engage on the detailed designs. The Levelling-Up Bid had very much been made and awarded on the basis of delivering improved public realm in the Market Place and to create a thriving centre at the heart of the Town and as such significant capital money had been apportioned to that aspect of the programme. Officers undertook to also pursue conversations with County Council through the Transport Board.

With the amendments made earlier in the meeting duly seconded, on being put to the vote they were **CARRIED**.

Further discussion ensued and there was some disagreement as to County Council’s position, as stated by other Members. Some Members noted the desire for Market Place parking was also absent from the recently adopted Gainsborough Neighbourhood Plan, driven by the Town Council. The Consultants report did not suggest further parking provision was required. Some Members were of the view that decisions on such matters had already been made and more evidence would be needed. It was counter suggested that the evidence was not been sought.

It was suggested that resident parking should be investigated, with the aspirations to have people living above the shops, and there may be opportunity to introduce a resident charging scheme. Again, there were differing views as to whether these were needed, viable or feasible.

Following lengthy exchange it was **RESOLVED** that: -

- (a) the draft Parking Strategy and Action Plan be approved;
- (b) operational oversight and delivery of the Action Plan be delegated to the Director of Planning, Regeneration and Communities;
- (c) car parking tariffs and free parking periods be considered as part of fees and charges during the next budget setting process.
- (d) a joint working approach with neighbouring authorities regarding the roll-out of electric vehicle charge points, be approved for adoption by Officers, with oversight by the Land, Property and Growth Board; and

- (e) the Parking Strategy be refreshed within 3 years and to include detailed proposals on opportunities to “green” the Strategy.
- (f) the Council considers opportunities to “green” its Car Parks during the next three years, and proposals be brought forward to the appropriate committee where necessary.

## **17 MANAGING FLOOD RISK IN WEST LINDSEY**

Members considered a report which sought approval to establish both an Officer Flooding and Drainage Working Party, and a Member Flooding and Drainage Working Group. The Committee were also asked to approve Terms of Reference for both forums. The proposed establishment of these Groups had arisen from work undertaken by the Overview and Scrutiny Committee.

The report set out current work being undertaken in respect of Flood Risk Management and proposed a more formal method of providing Officers and Members with adequate oversight of the current and future risk.

The new method would bring together current work, both operational and strategic, into one formal area. The Officer Flood and Drainage Working Party would report to Management Team, feeding into the working party would be a strategic Member Working Group, comprising Members who represented the Authority on external flood-related bodies.

Reassurance in the area would be provided to the wider Member cohort through a twice-yearly report to the Overview and Scrutiny Committee.

The report demonstrated how Officer and Member attendance at external forums would ensure the Council not only fulfilled its legislative duty, but also achieved a flow of consistent and credible information onwards to the Flood Working Party. It also acknowledged the need to communicate the Council’s strategies and preparedness to its residents, in order to support them to adequately protect their properties.

Further details of the current reality were set out at Section 6 of the report, with Section 7 providing further information in respect of the proposal. If approved, the recommendations would help further prepare and protect residents against the short and long-term risks from surface water and fluvial flooding.

Debate ensued and as a whole all Members welcomed the approach and concurred there was a need. The previous Chairman of the Overview and Scrutiny outlined in detail the background to this work, the problems residents had experienced, the complexity involved in trying to identify the responsible agency and at times the total lack of support for residents. Whilst acknowledging the Working Group would not be able to resolve all issues it would give residents and Members a clear forum in which to discuss reoccurring problems and allow Officers to liaise with relevant agencies, holding them to account. Recent successes were cited.

Many Members spoke of issues across their Wards, and a perceived lack of action in some

cases, which had been ongoing for years, with new and planned developments being a further cause for concern. Members whole-heartedly welcomed the introduction of a forum for common discussion. The modelling approach and conservative thinking adopted by other agencies was questioned

Ensuring Councillors knew about the Working Group and where they could raise such matters was considered important, as such it was suggested that Emergency Planning and clear direction on Flooding Matters should be considered for inclusion in the 2023 Member Induction. The Chairman of the Member Development Group undertook to take this away

Given concerns raised regarding the modelling used by some agencies it was suggested that the Environment Agency and others, accepting they had visited previously, should be invited to return. The publication of Section 19 investigations, the transparency of findings and residents' access to this information, depending on who the lead flood authority was raised. Again, it was suggested partners should be held to greater account and this was not an acceptable service for affected residents.

The importance of local knowledge, particularly in respect of riparian ownership and less-formal watercourses was acknowledged and considered invaluable. Members spoke of how practices of old had not been maintained, adding to the flooding issues.

Caution was expressed that the current membership proposal could see the Working Group becoming unwieldy but no alternative proposals were made.

It was unanimously **RESOLVED** that: -

- (a) the establishment of an Officer Flooding and Drainage Working Party be approved;
- (b) the establishment of a Member Flood and Drainage Working Group be approved, and delegated authority be granted to the Director of Commercial and Operational Services, in consultation with the Chairman of Prosperous Communities and the Chairman of Overview and Scrutiny Committee, to determine the membership thereof;
- (c) Overview and Scrutiny Committee be responsible for oversight of the work of the Member Flooding and Drainage Working Group and Officer Flooding and Drainage Working Party, with Prosperous Communities Committee, the parent Committee, responsible for any decisions recommended by Overview and Scrutiny Committee; and
- (d) the Terms of Reference for both forums be approved.

## **18 FURTHER EDUCATION TASKFORCE**

Consideration was given to a report which proposed the creation of a Further Education Taskforce to bring together key stakeholders across the District to consider further education provision, within the context of the wider education and skills agenda.

In presenting the report, Officers outlined recent circumstances, which had seen the proposal arise, namely the Lincoln College Group's public announcement of their intention to vacate the Gainsborough site. They would retain ownership but the provision of their further education, in particular education courses such as "Made in Gainsborough" and similar would be relocated to other campuses in Newark or Lincoln.

The Task Force, in effect, a working group, would report to this Committee and comprise Member representation but also representation from education providers, including Lincoln College Group, but also other providers operating in the West Lindsey area, or those which had a direct correlation or link to West Lindsey.

Key functions of the Further Education Task Force were highlighted to the committee and included : -

- to help and understand the impact of the change to the users of the Gainsborough College site, to understand the impact on current young people and future generations? but also to understand the impact on the town and the wider District as well.
- Having gained an understanding, to look at future actions, recommendations and potential proposals for the future, either for the District Council directly or how the District Council could work with education providers in the District area.

Officers further outlined the wider challenges affecting further education provision and the negative impacts seen as a result of the Pandemic. Further education, in many settings, did need to be a commercially viable operation, and needed to be able to demonstrate that it could sustain itself with the students on-roll and income generation.

Finally, Members were advised that the report included background information setting out the ways in which the Council had supported further education and Lincoln College in recent years and Officers spoke of their disappointment and shock given the District Council's proactive approach over a number of years. The Made in Gainsborough programme had been a real success in supporting young people in Gainsborough to access education and support them on into employment.

Since the announcement, Officers had tried to engage and work with Lincoln College Group to explore every possible option to seek to retain the Gainsborough College site.

The Appendix to the report set out draft Terms of Reference for the Task Force, for approval.

Debate ensued and many Members spoke of their disappointment at the decision to withdraw provision from Gainsborough, the uncertainty it placed on school leavers and how for some, a course in Lincoln, Scunthorpe or Newark was not financially feasible and/or practicable due to travelling, limiting opportunity.

Whilst disappointing it also presented opportunities, to understand the needs of Gainsborough and surrounding area, to look at alternative provision, to change the perception of the site, and its level of attainment, citing evening classes or basic GCSE Maths and English, which opened the door to many a job.

The work of the Council's Officer, Amanda Bouttell, was praised by Members, recognising the hours of work dedicated to supporting careers fayres, working with the Gainsborough Academy, and the development of "The Made in Gainsborough" Programme.

Clarification was sought as to whether Member positions would be filled at the evening's meeting, filled at the next meeting, or whether a further recommendation was required to delegate this to Officers to complete outside of the meeting.

Councillor Mrs Rollings was proposed and seconded.

A number of other names were suggested based on expertise in the field, however, not all of those suggested were present at the meeting and not all suggestions made, would fulfil the criteria in the Terms of Reference. The Committee recognised the risk of appointing persons who had not been first consulted but all agreed that appointments should be based on expertise and interest.

Given comments made and points noted during the discussion the following amendments to the Terms of Reference were agreed by consent of the meeting: -

At 3.3 – the following be added to the list: -

- West Lindsey District Council Officers

The following be amended at 3.3 - to add the words shown in italic

- 1 x Ward Member for Gainsborough/ (**or a Ward within close proximity of Gainsborough**)

The following be amended at 5.3 to be in line with the recommendation –

- The Further Education Taskforce will report to the Prosperous Communities Committee: every quarter (not 6 months)

To allow appointments to be made outside of the meeting, the following additional recommendation was proposed and seconded, and on being put to the vote was supported.

"The Director of Planning, Regeneration and Communities, in consultation with the Chairman of this Committee seek nominations for representatives to serve on the Further Education Taskforce, in line with the agreed terms of reference."

It was unanimously **RESOLVED** that

- (a) a Further Education Taskforce for West Lindsey be established with Terms of Reference, as amended above;
- (b) a quarterly update report from the Further Education Taskforce be received by the Prosperous Communities Committee on a quarterly basis; and
- (c) the Director of Planning, Regeneration and Communities, in consultation

Prosperous Communities Committee- 19 July 2022  
Subject to Call-in. Call-in will expire at 5pm on

with the Chairman of this Committee seek nominations for representatives to serve on the Further Education Taskforce, in line with the agreed terms of reference, including the appointment of Councillor Mrs L Rollings made during the meeting.

## **19 WORKPLAN**

With no comments, questions, or requirement for a vote, the Work Plan was **DULY NOTED**.

The meeting concluded at 9.03 pm.

Chairman

# Agenda Item 3c

Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

## WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees held in the Council Chamber - The Guildhall on 7 July 2022 commencing at 6.30 pm.

### Present:

#### Prosperous Communities

Councillor Owen Bierley (Vice-Chairman) – Concurrent Committee

Councillor Stephen Bunney  
Councillor Michael Devine  
Councillor Ian Fleetwood  
Councillor Mrs Jessie Milne  
Councillor Jaime Oliver  
Councillor Mrs Lesley Rollings  
Councillor Trevor Young  
Councillor Jeff Summers  
Councillor Anne Welburn

#### Corporate Policy and Resources:

Councillor Mrs Anne Welburn (Chairman) – Concurrent Committee

Councillor Owen Bierley  
Councillor Matthew Boles  
Councillor Liz Clews  
Councillor Mick Devine  
Councillor Ian Fleetwood  
Councillor Paul Howitt-Cowan  
Councillor Jeff Summers  
Councillor Trevor Young

### In Attendance:

Ian Knowles  
Sally Grindrod-Smith  
Emma Foy  
Ady Selby  
Katie Storr  
Ele Snow

Chief Executive  
Director Planning, Regeneration & Communities  
Director of Corporate Services and Section 151 Officer  
Director of Commercial & Operational Services  
Democratic Services & Elections Team Manager  
Senior Democratic and Civic Officer

### Apologies:

Councillor Mrs Tracey Coulson  
Councillor Jane Ellis  
Councillor Steve England  
Councillor John McNeill  
Councillor Roger Patterson  
Councillor Jim Snee



Subject to Call-in. Call-in will expire at 5pm on

Councillor Mrs Mandy Snee

Councillor Robert Waller

**Membership:**

**Prosperous Communities Committee**

Councillor Ian Fleetwood substituting for Councillor Jane Ellis

Councillor Jeff Summers substituting for Councillor John McNeill

Councillor Anne Welburn substituting for Councillor Roger Patterson

**Corporate Policy and Resources**

Councillor Jessie Milne substituting for Councillor Bob Waller

**1 MEMBERS' DECLARATION OF INTEREST**

No Declarations of Interest were made at this stage of the meeting.

**2 PROCEDURE**

The adopted Procedure by which the Concurrent Meeting would be held was **NOTED**.

**3 WEST LINDSEY UK SHARED PROSPERITY FUND INVESTMENT PLAN**

Members considered a report which set out the draft West Lindsey UK Shared Prosperity Fund Investment Plan and sought Member's approval, that the Plan be submitted to the Government.

The UK Shared Prosperity Fund (UKSPF) was a central pillar of the UK Government's Levelling Up agenda and a significant component of its support for places across the UK. It provided three year's funding for local investment, with all areas of the UK having received an allocation; West Lindsey District Council's being £2.7 million.

In order to "unlock" the allocation, local places were required to develop an investment plan, setting out priorities for investment, and what a place could achieve through the UK Shared Prosperity Fund, for its places, residents, communities and businesses.

Whilst the opportunities presented by the UK Shared Prosperity Fund were recognised, it was also acknowledged, the Fund alone, could not address all of the identified local challenges.

The West Lindsey UK Shared Prosperity Fund Investment Plan set out a shared endeavour and was based upon a robust evidence base, established and adopted strategic priorities and wide-ranging stakeholder engagement. The Plan proposed how the Fund could be invested across the three Government priorities of: -

## Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

- Communities and Place
- Supporting Local Businesses; and
- People and Skills.

Within each priority, the report proposed a set of high-level interventions, which, once further developed into business cases, would deliver the desired outputs and outcomes, as set out in the guidance.

The submission to Government required local authorities to set out strategic priorities. A two-stage approach, that would satisfy the Government requirements, for submission, whilst allowing work to continue in the development of business cases, for each of the investment priorities, had been adopted.

Each business case would be the subject of a future decision by the Corporate Policy and Resources Committee. Once the Investment Plan was submitted, it was understood there would be a process of engagement and discussion with Government, ultimately ending in a funding contract.

In support of the published report, Members received a detailed presentation from the Director of Planning, Regeneration and Communities.

During the presentation, Members received information relating to: -

- The creation and intention of the Government's Shared Prosperity Fund;
- The two phased Approach (Phase 1. Submission to UK Government, Phase 2. Business Case Development for Internal Sign-Off) which had been developed;
- The stakeholder engagement which had been undertaken;
- The key challenges summarised in the Themes;
- The key opportunities in West Lindsey;
- How the Plan had been shaped, the Investment Plan Framework; the Over-arching Vision and Golden Thread;
- The key structural challenges in West Lindsey;
- Interventions being developed and the approach;
- An overview of the proposed projects;
- The Investment Plan – Financial Strategy and the funding split by investment area; and
- The Governance and Next Steps.

The UKSPF was a £2.6bn programme for local investment distributed, via a funding formula. The fund was part of a suite of investment made available under the Levelling Up agenda and succeeded EU Structural Funds. The fund could support interventions that ran from 1<sup>st</sup> April 2022 to March 2025.

## Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

Guidance published by the Government set three investment priorities – under which local places could build their own package of investment proposals. The three priorities were:

- Communities and Place
- Supporting Local Businesses
- People and Skills

The Investment Plan set out proposals under each of the objectives and the £2.7 million allocation made to West Lindsey would be equally split over the three financial years. Plans had to include a minimum capital spend of 10%.

The Council had ambitious plans to support the inclusive growth and regeneration of its communities, with much of the two policy committees' focus, over the last year and more, having being on creating the policy context and funding environment, which supported its growth agenda.

In establishing the project, as well as the two phased approach adopted, four key pillars had been developed: -

1. A strong evidence base – reviewing and reconfirming understanding of key challenges across the district, checking these with partners and ensuring evidence drives action.
2. Collaboration – it was very important that our Members, our staff and our partners were engaged through this process and their knowledge and understanding of local issues was fed into the plans
3. System leadership – seeing the Council's role as one of bringing together our partners and understanding opportunities to work towards a common goal
4. District wide focus – ensuring that the needs of all of our places are understood and that the benefits of regeneration are felt across our diverse mix of communities

Importantly, the timing of the UKSPF had also presented an opportunity to align the work to that of the planned refresh of the Corporate Plan.

Phase 2 of the approach would happen post submission and would see a business case for each of the three investment priorities developed for sign off by Committee.

In order to maximise the impact of the UKSPF on communities, places and businesses, it was intended to develop a best in class approach to mobilisation, delivery and oversight of the interventions, using the adopted five-point business case model to ensure thorough, robust and assured processes.

The four key pillars that would guide the investment plan implementation were outlined as follows: -.

1. Future proofing of the Council operating model
2. Partnership delivery
3. Long term sustainability

4. Monitoring and evaluation

The collaboration undertaken to date was outlined, and all those stakeholders involved thus far were thanked. This had included; workshops with Members, Officers and Partners; Engagement with existing structures such as the Employment and Skills and the Place Boards; Discussions with neighbouring councils, the LEP and providers to understand current delivery and options for the future.

This engagement had helped shape the Plan to-date, with more engagement to come in Phase 2, with stakeholders being a key element of further developing the detailed interventions and their delivery models.

The Investment Plan provided a detailed analysis of the needs and opportunities across West Lindsey which were set out in Chapter 3; these had been considered across the three investment priorities.

This analysis and review had provided the basis for the development of the Theory of Change (page 7 of the draft Plan), which set out: -

- what problems are the Council trying to solve?
- what can the Council do to address the problems?
- what outcomes would be delivered? and
- what is the long-term change that the Council will contribute towards?

The rationale for using the “The Theory of Change” approach to investment planning was outlined. This was deemed best practice and recognised by the Government when reviewing such Plans.

: -

Key challenges that had arisen as core issues for the UKSPF to consider were-

- Social isolation, limited and difficult to access services including leisure and culture
- Pockets of severe deprivations and areas at risk
- Lack of accessible and quality green spaces
- Limited investment in research and design
- Narrow traditional economic base
- Low educational attainment and low levels of provision
- High levels of health inequality in places; and
- Young vulnerable people lacking in support

Opportunities identified included:

- Building on successful events and spreading the benefits across the district

## Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

- Collaborating with partners to deliver shared outcomes
- Existing strong sectors such as agriculture, tourism and manufacturing provide huge potential
- Our micro businesses are flexible, fleet of foot and keen to grow and develop
- Our employment and skills partnership is supportive of developing the skills and employment opportunities across the district

Officers highlighted how feedback from stakeholders had been incorporated into the Draft Plan presented to Members. A key message from the engagement had been that communities should be the focus and ensuring that the benefit of investment was felt in places that need it the most. This ethos had informed the place-based approach to delivery (set out on page 35 of the Plan) and the development of three delivery models:

- District wide interventions
- Community led grant funding
- Targeted interventions

Elected Members, in particular, had wanted to see the issues of crime, fuel poverty, community infrastructure for the young and elderly, access to broadband and education and training featuring more heavily in the Plans.

Officers demonstrated how from the Government's intervention framework the Council had shaped its Plans using the design principles, particularly noting how the work of the Committees, through approved plans and policies, had fed into the emerging overarching objectives of the West Lindsey UKSPF Investment Plan.

The Vision for achievement by the Investment Plan, had been driven by the Council's ambition to make West Lindsey "a place where residents can live the best lives they can. Where businesses and economies can thrive and the environment is managed in a sustainable way, ensuring that this District builds on its local identity, recognising its heritage and natural assets."

This Plan showed how the Council, working with partners and local communities, could ensure that West Lindsey was "a place that stands out as an area where residents can have a good quality life and where businesses and communities continue to thrive."

In the context of communities and places, this meant resilient communities and well-connected places, where people felt safe and were happy to live.

Recognising that the key to this was prosperous towns and villages across the area, to support this, the District's businesses needed to be resilient and productive, operating in a context where the historic and natural environment were maximised. In context of "People", barriers to work needed to be removed and it needed to be ensured there was the opportunity to engage in training which was accessible, with end results meeting the needs of local businesses.

## Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

Whilst the vision and interventions had been developed based on the 3 investment priorities, three cross cutting themes, that underpinned all the investment priorities, had been identified; namely: -

- Sustainable development
- Health inequalities
- Empowering Communities

Details of how each project could align and support the golden thread themes were highlighted to Members and were set out at pages 31-33 of the Plan.

The needs and opportunities expressed in the Plan, had been aligned with the priority areas and intervention framework developed by UK Government. It was recognised that there were other key structural challenges within West Lindsey that residents faced, whilst these were largely beyond the reach of the UKSPF, it was vital that these were addressed to improve life chances.

These challenges, included: -

- Education and Skills;
- Accessibility and Connectivity;
- Health.

All required co-ordination with, and significant input from, Central Government and other public sector partners, and could not be the sole responsibility of West Lindsey District Council to address. In line with the system leadership principle, efforts would be focused on understanding opportunities for working with partners to design a holistic, system-wide approach to mitigate barriers.

It was imperative, the UKSPF investment was considered in the wider context of existing and future funding streams. The Corporate Plan – the Council’s overarching strategic document – was being developed in parallel to the Investment Plan, ensuring there was a comprehensive vision for the District and plans for interventions that fell beyond the scope of the Shared Prosperity Plan.

Emerging interventions had been considered for their alignment with UKSPF investment priorities, alignment with the interventions, outputs and outcomes set out in the guidance and alignment with funding timescales and allocations, resulting in a “short list” of proposed interventions for the UKSPF as well as a list of matters for wider consideration as part of the Corporate Plan refresh.

12 proposed interventions, considered to deliver the best outcomes for West Lindsey’s Places, Communities and Businesses having taken the needs analysis, opportunities information, engagement feedback and guidance into consideration, had resulted.

Noting that these remained high level, and again referencing the two-phased approach, the interventions were outlined as follows: -

**For Communities and Place: -**

## **Flagship Community Grants Programme**

The Plan proposed to build on the Council's community grants work by developing a community grants programme. This would be a "main stay" of the UKSPF work, providing community organisations with funding and support for them to grow and develop, whilst also allowing access to funds for project delivery.

## **Supporting our Town, Village and Neighbourhood Centres**

The success of the Council's welcome back fund programme in Market Rasen, Caistor and Gainsborough had demonstrated that by working with town and parish council's, important improvements could be made to improve town, village and neighbourhood centres across the District. The Plan proposed the project be rolled out to other places across the District.

## **Safer Streets West Lindsey**

This project particularly responded to Members' concerns regarding crime and perception of safety. The intervention could include improvements to CCTV provision and coverage, expanding the Council's "Safer Streets" work across the District and tackling important issues such as re-lighting.

## **Multi Year Signature Events Programme**

The Investment Plan would allow funding and support to sustain and enhance the Council's events programme. With the Trinity Arts centre delivering more outreach programmed, the aspiration was to build on the legacy of Mayflower to ensure events attracted people and businesses to retail areas.

## **West Lindsey Walking Cycling and Wayfinding improvements and Green Space Management and Community Project Development**

Sustainability and access were at the core of the two interventions and the Council would seek to offer more opportunities to connect its places through walking and cycling, whilst offering improved green spaces and the capacity for community management of these.

## **For Supporting Local Businesses: -**

### **Flagship West Lindsey Business Support**

Throughout the Pandemic the Council had shown it could engage with its business community, understand their needs and deliver flexible programmes of support and funding.

This intervention aimed to build on that experience, the flag ship business support programme would ensure that Lincolnshire growth hub was sustainable, delivered a capital / revenue business grant scheme and provided for locally tailored and responsive business support.

### **Maximising the Visitor Offer**

The visitor economy provided huge potential. The recently adopted VE strategy had

Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

demonstrated that there was scope to maximise this offer by making best use of assets, developing, networks, partnerships and packages.

### **Growing Innovation**

The intervention was targeted at improving the levels of research and development across the District, to drive up innovation and place West Lindsey at the heart of plans to develop the 'what's next' for the UK Food Valley.

### **Supporting West Lindsey Markets and Retail Centres**

This intervention built on the work of the Policy Committee's over the last year or more, reviewing support for markets across West Lindsey, which had highlighted the importance of the District's street markets and the potential to offer additional support to traders and the places that host the District's markets.

It was being proposed that UKSPF funds could be used to develop this type of support further and also used to ensure that enlivening activities made the markets feel like real events celebrating the best of the District's places and its businesses.

### **For People and Skills: -**

#### **Local Skills Programme and Skills for the Future**

This area had posed a challenge in developing the Investment Plan, as the Government guidance had been clear that funding was only available in the final year of the programme, unless supporting critical delivery, currently funded by EU monies.

The approach, set out in the Plan had been tested with partners through the Employment and Skills Board and would see the UKSPF allocation used to influence and scope provision to meet local needs, whilst recognising this could only ever be a contribution to an overall programme.

The fund would allow for the development of a future plan and thinking around a Lincolnshire wide collaboration to be developed. The approach aligned with the approach being taken by the County Council to develop the Multiply Programme and West Lindsey would continue to work with the County in delivery.

Areas which would feed into the Corporate Plan, were also highlighted to Committee.

Section 4 of the Committee report set out the financial strategy that underpinned the Investment Plan. Members were advised the Council were required by Government to profile expenditure over the three years of the programme by Investment Priority. The proportion of funding, proposed for each of the investment priorities was demonstrated to Members.

The allocation had been based on a detailed intervention scoping exercise, which had ensured the proposed expenditure profiles were accurate and deliverable. The allocations also responded to specific local challenges and priorities that had been identified.

It had been made clear, through engagement with Members, that investment in the District's



## Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

communities was the priority, and to ensure that West Lindsey was a safe, happy place to live for its residents.

As such, 49% of the total funding available (nearly £1.3m) had been allocated to the Communities and Place Investment Priority.

Whilst match funding was not a requirement of the Plan, it did set out where Officers believed private sector match funding would be enabled. More work was required to set the match funding requirements for the business grant programme, but it was clear that businesses would be required to match fund any grants. The financial strategy also proposed to utilise WLDC funds to match elements of the programme.

Members were advised a total of 4% of the overall allocation could be utilised to support the resourcing of the programme. The Council would need to bring in additional resource and a recruitment process would need to begin over the summer, subject to agreement of the Investment Plan with Government.

Restricted Appendix 1 (restricted to safeguard the Council's position due to work needing to be delivered through contracts not yet tendered for) included more detail about each of the proposed interventions, possible delivery model, targeted outputs, funding proposals and profiles.

Members also noted that significant work was still required to turn the interventions from the high level detailed into detailed plans for delivery (Phase 2)

The proposed funding split by investment area and allocation were also outlined to Members, with efforts focused in the development of the grants programmes which it was anticipated would deliver clear and tangible outcomes and benefits to communities, places and businesses.

In concluding the presentation, the Director spoke of Officers' and Members' ambition for West Lindsey, not just as a place but for its people. The UKSPF provided the Council with an opportunity to focus on the social fabric, weaving together local communities in order to foster the shared sense of pride in where we worked and where we lived. The Council would work in Partnership with its communities to deliver the UKSPF and would develop a governance structure that put people at its core and allowed a culture of inclusive and pragmatic governance that valued outcomes not outputs and sought to build long-term prosperity and resilience to grow.

It was considered there was real opportunity to grow capacity within communities and deliver long-term benefits, and the UKSPF could be used as a testing bed for new ways of working and supporting organisations.

The Government have chosen to deliver UKSPF through District Councils and West Lindsey's approach demonstrated the Council's capability to develop a robust plan that was based on evidence and engagement.

The next steps, if the Plan was approved, were briefly summarised, Members were reminded that if any detailed discussion regarding the content of Appendix 1 were required, these would need to be held in closed session, before lengthy debate ensued.

Members complimented the quality of the submission and recognised how the Investment Plan built on and complemented current and previous work. The level of engagement undertaken in creating the final draft was both applauded and welcomed, both internally and with external partners. Members recognised the opportunities the UKSPF brought and considered it would prove a useful tool in the fairer funding for rural areas movement, and supporting the case for devolution.

Members did question whether Secondary schools or schools in general should have been included as a Stakeholder, noting they were the residents of the future, and also whether micro businesses should have been better represented. Members also considered it of paramount importance that the Investment generated real tangible, noticeable lasting change, citing previous large scale EU funding and the like, where outcomes had arguably not been as great or lasting had been hoped.

It was suggested the intervention relating to “Supporting West Lindsey Markets and Retail Centres” needed to be clear and specific from the outset, with sharp outcomes, recognizing it should be more focused on looking at how to promote the events and the specialist markets.

The work related to social deprivation and community building was very much welcomed and indication was sought as to how the District Council were or would be linking in with other partner’s ongoing projects, citing two being hosted by the County, to ensure that the most benefit was delivered by the Fund.

There were some reservations, as to whether the Plan was too ambitious given the District Council’s size and the number of large-scale projects already in delivery phase.

In responding to the comments and questions posed Officers indicated they were in agreement that the inclusion of young people in these programmes was important and central. Members were advised that once the detail of the projects had been further developed there was considerable scope to involve that Stakeholder Group, examples being, where small town centre improvements were needed. Ways in which even the youngest of children could actively engage in such activities were outlined and planned.

Regarding micro-businesses again the comments made were concurred with. The Council had realised some real successes with its own independent business adviser and as such it was being proposed that that model and not just have the growth hub model be supported and extended. Given feedback received this type of service, it was considered better reflected the need; light touch, easy access was the ethos in which this had and would be developed.

Regarding monitoring, evaluation, achieving tangible outcome, Members were advised the exempt appendix demonstrated the types of outputs that Government were mandating around the Programme. However, to date the monitoring and evaluation framework had not been released. Experience had been used to form proposals thus far and consideration had been given as to how it was envisaged monitoring and evaluation could take place. There was a risk that the framework once released would not be as expected, the position continued to be monitored, and would be re-assessed post the document’s release.

## Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

Officers confirmed and outlined the numerous ways the Authority were working with Partners and neighbouring authorities, including an Officer working group of the 10 authorities across Greater Lincolnshire within Planning, collaborating on some of the work.

There was a strong central Lincolnshire contingent, working to align, particularly approaches to town centre regeneration and business support. Additional conversations had been held with the LEP and the County Council and it was anticipated these would increase and formalise as the delivery phase was entered, particularly where commissioning was required. The benefits of joint or single commissioning to streamline resources was recognised.

Recognising the length of the Investment Plan and that the language used served the Government's requirement but not necessarily everyone's, Officers undertook to look at producing an easy to read version. Finally addressing, the points regarding the level of ambition, Officers agreed it was an ambitious programme but it would be managed in a similar approach to the Levelling Up programme. There were detailed next stage plans converting aspirations in the Investment Plan into delivery mode, but a really important factor on success was securing additional resources. If approved recruitment would commence (confirmed employment subject to the funding position). This approach had proven dividends in the Levelling Up Agenda, allowing it to progress a pace.

It was questioned by a Member whether the current working arrangements, with home-working "the norm" was a risk to delivery, with a suggestion, in his view it was. It was suggested less regular contact with staff, made project management more difficult than it maybe had been previously.

The Director indicated work style was something which continued to be debated at a Management Team level, however in her view, the bigger risk was to force people into roles and that didn't maximise productivity. The Pandemic had seen a lot of learning about the organisation and its staff were trusted to work where the work was required, with examples quoted. By not offering flexibility in employment opportunities, the Council risked not attracting quality candidates. The current recruitment climate was not an easy one and flexibility was an attractive selling point. Members were advised to approach Directors if they had individual concerns regarding staff availability.

Members considered there were pockets of excellence across the District which the Council needed to harness, citing examples, its enabling role was crucial if success was to be delivered with Members acknowledging the District Council could not resolve all matters on its own. Members wanted assurance that engagement with young people was not tokenistic

In responding to further points regarding how the economic climate may impact, the risk of "going over old ground", and re-using interventions that hadn't worked to-date, the Market being the cited example, and how the cycling and walking interventions may materialise, Officers advised that the Prosperity Fund allowed flexibility to enable feasibility studies to be conducted. Areas which supported wider programmes or where further funding may be available would be targeted. Walking and cycling was an area where WLDC would not seek to "do everything" but seek to engage with its Partners, with the County Council.

The Investment Plan set out the envisaged "spectrum role" of the Council, direct delivery, all the way through to enabling communities to do that delivery, citing pages 41-42 as detailing

Subject to Call-in. Call-in will expire at 5pm on further information in respect of this.

The sense of uncertainty regarding the economic future was acknowledged in intervention 2.3. The Shared Prosperity Fund was not considered to hold all of the answers to the economic success of the District but could act as a tool to help unlock future potential. Intervention 2.3 would allow there to be a real focus on the future for the UK food Valley, working with the University of Lincoln, the County Council and the LEP to consider sustainable technology-based developments in the agri-food sector.

Officers highlighted the buoyancy of the market in this sector, with demand for business space outstripping supply. Sector leaders had advised of the kind of technological advances, within the sector, which was driving the market.

The Shared Prosperity Plan, in terms of the economy, was considered forward looking. It sat hand in hand with the WLDC Economic Recovery Plan and the wider plans of the LEP. It was anticipated, that traditional manufacturing, due to the economy, was an area which would need some support through the business support intervention. One aspiration for the grant program, being proposed, would be to help those types of business focus on their sustainability, providing specialist support to such businesses in planning for a move to more renewable fuels sources.

In response to suggestions that there should be a greater focus on economic development, job creation given the market, physical assets and something more permanent. Officers advised that unemployment was at its lowest rate in recent history. Feedback from businesses suggested it was difficult to recruit, with vacancies at an all time high and unemployment at a low. Regarding economic prosperity, over the last 12 months alone in Gainsborough, the large-scale development by Sterling, (Foxby Lane) of light industrial, hybrid office, warehouse space was now in Phase 3, with Phases 1 and 2 fully let, 16,000sqft and 25,000sqft, demonstrating significant inward investment.

Mehdi Trade UK, a medical equipment manufacturer, had recently secured full planning permission for the site off Somerby Park 25,500 meter sq for their storage and distribution, further demonstrating big investment in the town, real buoyancy was being seen.

Regarding “permanency” of the Prosperity Fund, Officers advised the Government had set a really defined suite of outputs, for each intervention (which were also Government defined). Examples offered being: -

- number of facilities supported and created
- number of organisations receiving grants
- number of neighborhood improvements’ undertaken.

The Authority would be required to monitor against those as detailed Appendix 1, which had been selected by the Authority from multiple options. It was envisaged the way the funding worked would mean there would be considerable negotiation between the Authority and Government before the Plan was signed off. However once signed, it would be clear what the Government would be essentially buying into. Whilst some of this investment would be capital assets, some investment would be in services.

Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

An aspiration being developed through the Community theme of the Plan, would be to leave a legacy, not necessarily of physical assets but a group of community organisations that were more sustainable and able to engage in activities like Neighbourhood Planning and the Community infrastructure Levy in the future, building capacity in community organisations.

Members spoke of the importance of ensuring the Market Place remained central in Gainsborough and of the need to encourage footfall back to the Markets, with Officers highlighting the funding which had been made available through Levelling Up to support the market, also.

In responding to Members' comments and concerns regarding education in the District, Gainsborough in particular given recent announcements, and the real skills shortage and low pay, Officers again considered the Councils role was to bring stakeholders together to investigate delivery methods. It was acknowledged it was a key challenge for the District , and hence education and skills, from Early Years through to University and workplace skills, appeared as a key structural challenge. How the funding mechanisms were set up through the programme for employment and skills, meant the Council could only play a contribution, using that contribution to shape local provision, it could not be a leading programme. Members were again reminded of the forth coming Information session which would allow Members to engage directly with the College, and of plans to create a Stakeholder Group, subject to Prosperous Communities committee approval

Following lengthy and detailed discussion, having been moved and seconded the Prosperous Communities Committee's recommendations were put to the vote.

In accordance with the concurrent procedure, following an alphabetical roll call, with a total of 10 votes cast in favour, and with no votes against or abstentions it was

**RESOLVED** that: -

- (a) the Investment Proposals, set out in Section 4 of the Investment Plan, be approved; and
- (b) the submission of the West Lindsey UK Shared Prosperity Fund Investment Plan, to the Department of Levelling Up Homes and Communities, be **RECOMMENDED** to the Corporate Policy and Resources Committee for approval.

Corporate Policy and Resources Committee confirmed they were content to move straight to the vote on their respective recommendations, with them having been moved and seconded.

Again, in accordance with the concurrent procedure, following an alphabetical roll call, with a total of 11 votes cast in favour, and with no votes against or abstentions it was

**RESOLVED** that:

- (a) the **recommendation** from Prosperous Communities Committee be **accepted** and the submission of the West Lindsey UK Shared Prosperity

Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees- 7 July 2022

Subject to Call-in. Call-in will expire at 5pm on

Fund Investment Plan be approved;

- (b) post committee housekeeping, assurance changes and amendments required, if further guidance on monitoring and evaluation is released, be delegated to the Director of Planning, Regeneration and Communities in consultation with the Chairman of the Policy and Resources Committee;
- (c) the draft Funding Strategy, as set out in Section 4 of the report, be approved; and
- (d) a final Business Case for each of the three Investment Objectives, namely;
  - > Communities and Place
  - > Supporting Local Businesses; and
  - > People and Skills

be submitted to appropriate meetings of the Corporate Policy and Resources Committee for consideration.

The meeting concluded at 7.59 pm.

Chairman

## Prosperous Communities Matters Arising Schedule

### Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters Arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Black	<b>information pack for parish councils re reporting issues</b>	<p>Extract from mins of mtg 22/10/19</p> <p>Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.</p>	<p><b>A new webpage listing support for Parish Councils was created during the initial work to establish a Parish Charter: <a href="http://www.west-lindsey.gov.uk/parishsupport">www.west-lindsey.gov.uk/parishsupport</a>.</b></p> <p><b>Limited promotions of the page took place during the pandemic. A new council website is currently being developed and this page will be refreshed once launched.</b></p> <p><b>Further promotion of this dedicated webpage will take place with all Parish Councils. This is expected to take place during Q1 2022/23.</b></p> <p><b>Dedicated webpage has been up and running for some time, communicated to Parish Councils, will be reviewed during the review of the Parish Charter.</b></p>	31/05/22	Grant White
Black	<b>parish charter publicity and promotion and yearly impact review</b>	<p>approval to commence the publicity and promotion of the charter as per section 4 of the parish charter report.</p> <p>Also need to put in yearly review report as per section of the report</p>	<p><b>Limited promotion of the Parish Charter took place during the pandemic. Officers have recommended a review of the charter should take place earlier than scheduled to ensure it still meets it's aims and objectives following any changes in circumstances as a result of the pandemic.</b></p> <p><b>An action to review the Parish Charter and present recommended changes will now be added to the Forward Plan for Prosperous Communities Committee. This work will be scheduled to take place during Q2 2022/23.</b></p> <p><b>Promotion of the Parish Charter will take place following any changes approved by Committee.</b></p> <p><b>Added to forward plan</b></p>	30/09/22	Grant White

<b>Black</b>	<b>CCTV Case studies for Members Newsletter</b>	<p>extract from mins of mtg 14/7/2020</p> <p>Members felt it imperative that there was better reporting of outcomes directly resulting from CCTV intervention or information in order to improve public confidence. Officers undertook to publish some case studies in a future edition of the Members Bulletin</p>	<p><b>An annual report on CCTV for 2021 has been produced and currently having the case studies finalised for publication. This report will be published online for Members and public to view in early Q1 2022/23.</b></p> <p><b>Proactively linked in with comms and highlighted positive case studies in social media and press releases. Continuing promotion of positive outcomes from the use of CCTV has become business as usual.</b></p>	30/04/22	Grant White
<b>Green</b>	<b>enforcement Training for Parish Councils</b>	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p><b>Following the end of pandemic restrictions and the recent appointment of a new licensing &amp; community safety officer role, officers are now able to prepare delivery of enforcement training for parish councils.</b></p> <p><b>Officers will communicate with Parish Councils to gauge level of interest for the training and organise any sessions accordingly during Q1 and Q2 2022/23.</b></p>	31/10/22	Grant White
<b>Green</b>	<b>Further breakdown of the costs relating to carrying out initial Lower Super Output Area designation analysis</b>	<p>Extract from Mins of Mtg 19/7/22</p> <p>Another Member suggested the figure was considerable for data analysis work, whilst it was stressed this was an absolute maximum estimation, the Member indicated he would welcome further details as to the number of hours or days that equated to.</p>	<b>Councillor T Young requested this data</b>	13/09/22	Andy Gray
<b>Green</b>	<b>Selective Licensing Workshop to inform report due in November 22</b>	<p>Extract from mins of mtg 19/7/22</p> <p>workshops to be held in September/October 2022 in line with the content of the report approved at PC Cttee on 19 July</p>	<b>Please arrange and deliver workshops as agreed in order to report back to PC Cttee in November - again as agreed</b>	01/10/22	Andy Gray
<b>Green</b>	<b>Managing Flood Risk in West Lindsey - twice yearly reporting to OS Cttee</b>	<p>Extract from Mins of Mtg 19/7/22</p> <p>Reassurance in the area would be provided to the wider Member cohort through a twice-yearly report to the Overview and Scrutiny Committee.</p>	<p><b>Please ensure these reports are programmed into the O and S Forward Plan at appropriate times</b></p> <p><b>Clerk to ensure these become annual items for inclusion in O and S Workplan</b></p>	30/09/22	Ady Selby
<b>Green</b>	<b>Emergency Planning/direction on Flooding Matters - be considered for inclusion in the 2023 Member Induction.</b>	<p>Extract from Mins of Meeting held on 19/7/22</p> <p>Ensuring Councillors knew about the Working Group and where they could raise such matters was considered important, as such it was suggested that Emergency Planning and clear direction on Flooding Matters should be considered for inclusion in the 2023 Member Induction.</p>	<b>Suggestion made for inclusion in Induction Programme to be considered by Member Development Group</b>	01/10/22	Ele Snow



Green	<b>Member Flood and Drainage Working Group - Confirmed Membership</b>	Extract from Mins of Mtg held on 19/7/22 the establishment of a Member Flood and Drainage Working Group be approved, and delegated authority be granted to the Director of Commercial and Operational Services, in consultation with the Chairman of Prosperous Communities and the Chairman of Overview and Scrutiny Committee, to determine the membership thereof;	<b>Please advise democratic services in due course of the confirmed membership in order that records can be maintained and cllrs pages updated accordingly.</b>	13/09/22	Ady Selby
Green	<b>Further Education Task Force - future reporting</b>	Extract from mins of mtg 19/7/22  (b) a quarterly update report from the Further Education Taskforce be received by the Prosperous Communities Committee on a quarterly basis; and	<b>Please ensure these reports are added to the Work Plan for PC Cttee</b>	01/10/22	Grant White
Green	<b>Further Education Taskforce- Membership</b>	Extract from mins of mtg 19/7/22 the Director of Planning, Regeneration and Communities, in consultation with the Chairman of this Committee seek nominations for representatives to serve on the Further Education Taskforce, in line with the agreed terms of reference, including the appointment of Councillor Mrs L Rollings made during the meeting.	<b>Please let democratic services know in due course the confirmed membership of this Taskforce in order that records and cllrs pages can be kept up to-date.</b>  <b>Please note the amendments that were agreed to the terms of ref (detailed in mins and shared via e-mail)</b>	13/09/22	Sally Grindrod-Smith
Green	<b>Parking Strategy - Future considerations</b>	Extract from mins of meeting 19/7/22 "the Parking Strategy be refreshed within 3 years and to include detailed proposals on opportunities to "green" the Strategy". and  "the Council considers opportunities to "green" its Car Parks during the next three years, and proposals be brought forward to the appropriate committee where necessary."	<b>These are much longer-term proposals - logged here so not lost -</b>	01/07/25	David Kirkup
Green	<b>Parking Strategy - Future Considerations</b>	Extract from mins of meeting 19/7/22  Motor Home and Coach Parking did not appear within the Action Plan and it was suggested that this should possibly be reconsidered, at some point in the future. Having formal coach parking, it was considered, would strengthen and encourage the Visitor Economy aspirations and again better align the offer with the future aspirations for the District.  Many Members spoke in support of including Motorhome and Coach Parking provision as part of the District offer, being of the strong belief this was a fundamental part of any Visitor Economy, particularly given the rural nature of the District.	<b>Much longer-term action but logged here so not lost - can be removed if more appropriate</b>	01/07/25	Sally Grindrod-Smith

# Agenda Item 6a



**Prosperous Communities**

**Tuesday, 13 September  
2022**

**Subject: Caistor Multi-sport 3G Pitch**

Report by:

Assistant Director Homes and Communities

Contact Officer:

Grant White  
Communities Manager

[grant.white@west-lindsey.gov.uk](mailto:grant.white@west-lindsey.gov.uk)

Purpose / Summary:

To approve a Match Funding Grant award over standard maximum allocation.

**RECOMMENDATION(S):**

1. Committee approve a Match Funding Grant award of £15,000 to Caistor Grammar School as recommended by the Community Grants Panel.

## IMPLICATIONS

**Legal:** All Match Funding Grant awards are completed with a grant funding agreement. The grant agreements used by the Council have been reviewed and approved for use by Legal Services.

**Financial: FIN/75/23/MT/SL**

£500k was approved over 5 years for the community grant scheme in 2017/2018. £100k pa from 2018/2019 to 2022/2023.

£88.8k pa was for community grants, £10k pa for the defibrillator scheme and £1.2k to support the implementation of the Community Lottery.

2022/2023 is the final year of this agreement, and the balance remaining within revenue budgets for community grants is £222.8k (£88.8k 2022/2023 budget plus £134.4k c/fwd from 2021/2022).

Actual grants paid out to date (16/08/22) plus commitments total £29.7k – leaving a balance of £193.1k.

**Staffing:** There are no staffing implications associated with this report.

**Equality and Diversity including Human Rights:** There are no specific implications associated with this report. The sport facility will be made available to all to use and the applicant has a clear approach and policies in place around equality and diversity.

**Data Protection Implications:** There are no specific implications associated with this report. The grant funding agreement includes conditions linked to the collection, use and retention of data.

**Climate Related Risks and Opportunities:** There are no specific implications related to this report. Appropriate considerations have been taken by the applicant and the contractors. The project includes renewed drainage to maximise the life-span of the new surfacing.

**Section 17 Crime and Disorder Considerations:** There are no implications.

**Health Implications:** The provision of quality accessible multi-sport 3G pitches in our communities plays a significant role in supporting the health and wellbeing of our residents. The facility will enable football and other sports to take place enabling people of all ages and abilities to benefit.

Sports such as football and hockey count towards your recommended amount of aerobic activity and brings benefits including reducing your risk of certain chronic illnesses such as heart disease, stroke and type 2 diabetes.

The combination of running, walking and sprinting can bring benefits including increased stamina, improve cardiovascular health, reduced body fat, improved muscle strength and tone, increased bone strength and improved coordination.

The facility will provide people with regular access to football and other sports which also helps improve symptoms of some mental health issues like depression and stress, can lead to increased confidence and self-esteem, and can help to reduce anxiety.

This grant award will contribute directly to the costs of providing the new multi-sport 3G pitch and ensure it is accessible to both the school and wider community.

**Title and Location of any Background Papers used in the preparation of this report:**

Not applicable.

**Risk Assessment:**

Not applicable for this report.

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

*i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)*

Yes

No

X

**Key Decision:**

*A matter which affects two or more wards, or has significant financial implications*

Yes

No

X

## **1 Introduction**

- 1.1 As part of the Council's Community Grants Programme, the Match Funding Grant is our medium sized grant scheme supporting a wide range of projects.
- 1.2 Applications are reviewed by the Community Grants Panel which is a Member working group overseen by the Prosperous Communities Committee. The Community Grants Panel review applications in line with the funding criteria and make awarding decisions.
- 1.3 The Match Funding Grant criteria has a published maximum grant award of £8,000 to a single project. In certain circumstances the Community Grants Panel will accept an application requesting more than this amount where the strategic importance of the project can be demonstrated.
- 1.4 For applications requesting more than £8,000 the Community Grants Panel will review and approve the application as normal but will then recommend to Prosperous Communities Committee for approval to make the award.
- 1.5 This report provides details about the Match Funding Grant application to support the resurfacing of the multi-sport 3G pitch in Caistor by Caistor Grammar School.
- 1.6 The Community Grants Panel recommends the approval of a £15,000 grant award.

## **2. Project Details**

- 2.1 The application for this project was submitted by Caistor Grammar School. The application has gone through our standard scoring process and presented to a Community Grants Panel where it was approved. Details of the project are presented below:
- 2.2 Caistor Grammar School's multi-sport pitch was built in 2005 and has served the school and local community for the past 15 years. However, in recent years the surface has become more and more unplayable when wet weather occurred. Since December 2019 it was classed as unsafe for use and therefore in urgent need of replacement.
- 2.3 The multi-sport pitch at Caistor Grammar School is not only used by all year groups, but also hired out for community use in the evenings and at weekends. Junior football clubs receive preferential rates enabling them to deliver their weekly training sessions. The pitch is also hired out by Leisure Leagues for men's 5 aside weekly fixtures.
- 2.4 There are 9 local junior teams with approximately 130 children that will be able to access and use the pitch. Local clubs also expect their

numbers to increase by a further 50 to 60 children in the next couple of years.

- 2.5 The Wolds School Sport Partnership (SSP) based at Caistor Grammar School, hold many primary sports events every year on the pitch, including football, hockey and multi skills events. These events have hundreds of young children attending from all the local primary schools.
- 2.6 The total cost of the project is £143,364 with the following key items of work:
- New AstroTurf surface and regrading of base
  - Groundwork for new 3m entrance gate
  - Changes to surrounding fence
  - Maintenance tractor
  - Additional drainage channel
- 2.7 Officers worked with Caistor Grammar School to explore other funding opportunities however the project did not meet Sport England funding criteria.
- 2.8 Caistor Grammar School have contributed £128,364 from their own funding to deliver this project which is a significant investment from their own reserves.
- 2.9 A grant award of £15,000 from the Council achieves the total project costs, supports the investment of funds into a project of community benefit and enables the school to provide appropriate charge rates for wider community access. The funding from the Council plays a key part in the pricing structure for community use enabling the school to offer preferential rates for local sports clubs and groups.
- 2.10 Caistor Grammar School will establish a sinking fund to support on-going maintenance and future replacement work.
- 2.11 As a result of the pandemic and other national and global factors, the costs of delivering this type of project have been rising at an exponential rate. This has included both material and labour costs. The continued increases in costs for services/materials posed a significant risk to the project being able to deliver with the funding available.
- 2.12 Due to risk of the project costs exceeding available funds, Caistor Grammar School, in consultation with officers, initiated and delivered project works so the agreed project costs could be secured with contractors and suppliers. This pro-active action has ensured the agreed costs were secured and Caistor Grammar School has invested additional funds from reserves whilst awaiting external funding being awarded.
- 2.13 The grant award will support the delivery of a pricing and funding model for the future operation and maintenance of the pitch. It will enable

Caistor Grammar School to provide preferential rates for community groups to hire the pitch and ensure continued community access at evenings and weekends.

- 2.14 All grant awards made by the Council are issued with a grant funding agreement that includes conditions specific to each project. For this project our grant funding agreement will include conditions around a community pricing structure and guaranteed community access.

### 3. Strategic Importance

- 3.1 The multi-sport 3G pitch at Caistor Grammar School is this only one in Caistor and the immediate surrounding area. The next nearest multi-sport 3G pitch is located at Market Rasen Leisure Centre which is 8.7 miles away.
- 3.2 As the only multi-sport 3G pitch in Caistor it meets the needs of a wide range of local sports clubs, groups and wider community use. The provision of a multi-sport 3G pitch in Caistor directly contributes towards priorities in the Council’s Corporate Plan and the Local Football Facility Plan for West Lindsey.
- 3.3 One of our Corporate Plan themes is Our People with a focus on Health & Wellbeing. By supporting the provision of an accessible multi-sport 3G pitch in Caistor that is open for wider community use, we will be directly delivering against the following within our Corporate Plan:



- 3.4 In 2019 the Football Association, working with Lincolnshire FA and partners, established the Local Football Facility Plan (LFFP) for West Lindsey. A plan has been created for all Local Authority areas and brings together data, research, analysis and engagement into a comprehensive football facility plan with priority projects and recommendations for investment.
- 3.5 Officers from the Council worked with Lincolnshire FA in the preparation of the LFFP for West Lindsey. The LFFP can be viewed online at: <https://www.lincolnshirefa.com/leagues-and-clubs/facilities/local-football-facility-plans>

- 3.6 Within the LFFP two priority projects were identified. In addition, there was recognition of the priority impact of a new 3G pitch being built in Market Rasen as part of the new leisure centre delivered by the Council.

The two priority projects are:

- 3G Pitch at Roses Sports Ground, Gainsborough
    - Project completed in 2021 by Gainsborough Trinity Foundation
    - Funding secured from Sport England
    - WLDC match funding of £150,000 awarded
  - 3G Pitch at Caistor Grammar School, Caistor
- 3.7 The Community Grants Panel took the LFFP into consideration when reviewing the application and consider the strategic priority need for the project is present to support a larger grant award of £15,000.
- 3.8 Awarding of funding to the multi-sport 3G pitch in Caistor will result in the completed delivery of all LFFP priority projects and will support the delivery of the Corporate Plan by reducing health inequalities and promote wellbeing across the district through the promotion of healthy lifestyles.
- 3.9 The further development of football opportunities utilising the new multi-sport 3G pitch will also directly contribute towards other national football strategies. In particular 'Inspiring Positive Change', the FA strategy for women's and girls' football 2020-2024. A key priority within this strategy is to provide early and inclusive pathways for women and girls to play, coach, spectate, officiate and manage football activity.

Inspiring Positive Change – The FA Strategy for Women's and Girls' Football: 2020-2024 can be viewed online at:

[https://thefabrochures.co.uk/19268\\_WOMENS\\_GIRLS\\_FOOTBALL\\_STRATEGY\\_2020-24/index.html](https://thefabrochures.co.uk/19268_WOMENS_GIRLS_FOOTBALL_STRATEGY_2020-24/index.html)

#### **4. Recommendation**

- 4.1 Committee approve a Match Funding Grant award of £15,000 to Caistor Grammar School as recommended by the Community Grants Panel.





**Prosperous Communities**

**Tuesday, 13 September  
2022**

**Subject: Jubilee Impact Report and Closure of the Working Group**

Report by:

Monitoring Officer

Contact Officer:

Ele Snow, Katie Storr  
Senior Democratic and Civic Officer, Democratic  
Services & Elections Team Manager

Ele.Snow@west-lindsey.gov.uk,  
katie.storr@west-lindsey.gov.uk

Purpose / Summary:

To set out the activities undertaken as part of the  
Jubilee Celebrations and to close the working  
group

**RECOMMENDATION(S):**

- 1. the contents of the report regarding activities undertaken for the Queen's Platinum Jubilee be received by Members; and**
- 2. the Platinum Jubilee Member Working Group be formally closed.**

## IMPLICATIONS

**Legal:** There are no legal implications to this report.

**Financial: FIN/80/23/SL**

There are no financial implications arising from this report.

**Staffing:** There are no staffing implications arising from this report. All activities have been undertaken, resourced within existing arrangements.

**Equality and Diversity including Human Rights:** All events, whether organised or publicised by WLDC, were designed to be as accessible and inclusive as possible. The range of activities available ensured that communities and individuals could engage with the celebrations as they chose.

**Data Protection Implications:** None arising from this report.

**Climate Related Risks and Opportunities:** At every opportunity, the Working Group was mindful of climate-related considerations, for example, not actively engaging with the lighting of beacons, ensuring the Beacon Trails did not generate excessive paper or plastic waste and focussing on community engagement events rather than generating physical mementoes which would be likely to end up in waste bins.

**Section 17 Crime and Disorder Considerations:** None arising from this report

**Health Implications:** Whilst there were no direct health and wellbeing schemes included in the proposals, it was intended that several of the activities promoted general wellbeing, such as the Beacon Trails being 'on foot' activities, as well as the social impact of involvement within the community.

**Title and Location of any Background Papers used in the preparation of this report:**

Proposals for Platinum Jubilee Celebrations – Prosperous Communities Committee 15 March 2022

<https://democracy.west-lindsey.gov.uk/documents/s29814/Proposals%20for%20Platinum%20Jubilee%20Celebrations.pdf>

<b>Risk Assessment:</b>

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

**No**

**X**

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

**No**

**X**

## **1 Introduction**

- 1.1 On 6 February this year Her Majesty The Queen became the first British Monarch to celebrate a Platinum Jubilee, marking 70 years of service to the people of the United Kingdom, the Realms and the Commonwealth.
- 1.2 To celebrate, events and initiatives took place throughout the year, culminating in a four-day UK bank holiday weekend from Thursday 2 June to Sunday 5 June. Celebrations included public events and community activities, as well as national moments of reflection on The Queen's 70 years of service.
- 1.3 In addition, initiatives including The Queen's Green Canopy and the Platinum Pudding competition created a nationwide lasting reminder of The Queen's Jubilee.
- 1.4 At its meeting on 15 March 2022, the Prosperous Communities Committee received a report detailing the proposals for celebrations across West Lindsey. Having been supported by the Committee, the agreed celebrations and commemorations took place in the subsequent weeks and months.
- 1.5 The purpose of this report is to appraise the Prosperous Communities Committee as to the success of the celebrations, and to seek formal closing of the Platinum Jubilee Working Group, given that the period of celebration has come to an end.

## **2 Summary of Activities**

- 2.1 Platinum Jubilee Community Fund: The Platinum Jubilee Community Fund was launched in late 2021 and provided grants of up to £700 towards a wide range of jubilee related projects. The scheme was delivered using the existing community grant scheme mechanisms and used an allocation of budget from the community grants programme budget overseen by Prosperous Communities Committee.
  - 2.1.1 Through the Platinum Jubilee Community Fund, £40,000 of grants were awarded with 70 projects supported. These included:
    - Street parties
    - Waterfront festival
    - Lunches
    - Tea parties
    - Improvements to pocket park
    - Platinum pathway tree planting
    - Benches
    - Repairs to a clockface
    - Sports games

- 2.1.2 Photos and comments from many of these funded events and projects were shared via West Lindsey District Council social media pages over the course of the bank holiday weekend.
- 2.2 West Lindsey Map of Events: Members of the Communications Team designed a map to pinpoint where events were taking place across the district. This was shared on social media and the events newsletter, with details of specific events also shared and residents directed to their local event. This method of highlighting where and when events were taking place also led to more communities getting in touch with the council to share details of their celebrations.
- 2.2.1 Areas of the district where organisers contacted the council to share their events included Scothern, Corringham, Saxilby, Caistor, Market Rasen, Blyton, Waddingham and Lea.
- 2.2.2 The council also received notification of other events taking place, where photos were shared on social media, but organisers had requested that promotion was limited so as not to be overwhelmed with visitors at events that were tailored for their own communities.
- 2.3 The Queen's Green Canopy: As the Queen's chosen commemorative event, all West Lindsey District Councillors were offered the opportunity to be involved, being provided with a sapling and commemorative plaque to 'plant a tree for the Jubilee'. Fifteen Councillors chose to take part.
- 2.3.1 On receipt of the saplings, it is acknowledged that there was consternation amongst some Members and Officers alike as to the somewhat small stature of the saplings. This aside, we received positive feedback from the tree-planting ceremonies, with stories and photos shared in local press as well as via council social media pages.
- 2.3.2 Details of the tree planting ceremonies across the district were submitted online, to be included in a commemorative 'album' to be presented to the Queen.
- 2.4 Platinum Jubilee Pudding: Following the announcement of the winning pudding, residents across West Lindsey were encouraged to 'have a go' and share their successes (or otherwise) via social media. Whilst the pudding competition was a national event rather than a local initiative, it did demonstrate the interactions between the council and residents throughout the celebrations, with people sharing their photos of their puddings and either 'tagging' the council or messaging the social media pages directly to be included.
- 2.5 Beacon Trail: West Lindsey's three market towns were offered the opportunity to be involved in the nationwide initiative to host a specially created augmented reality trail, incorporating seven key locations in the towns, with Market Rasen and Gainsborough choosing to take part.
- 2.6 Lincolnshire Show: The culmination of the Jubilee celebrations was the West Lindsey District Council stand at the Lincolnshire Show. Jubilee

related activities included make your own crown (and paper corgi dog), 'Plant a Bean for the Queen' and our own Lincolnshire Show Trail, where participants visited stands around the showground for local West Lindsey businesses to find the letters and spell the word Jubilee before returning to collect their prize.

2.6.1 The council was active on social media throughout the show, with positive feedback received via social media posts regarding the success of the activities.

2.7 Social Media Promotion of Events: The West Lindsey Communications Team was active on social media throughout the Jubilee celebrations and in particular over the long bank holiday weekend. Engagement with the council social media was increased, with 'tags' and direct communications being received from organisers, communities and residents who had not previously interacted in that way.

2.7.1 A selection of the social media interactions are provided at Appendix 1.

### **3 Closure of the Platinum Jubilee Working Group**

3.1 The working group was created as a time limited group in order to oversee and contribute to the planning and realisation of Jubilee celebrations in West Lindsey.

3.2 As the celebrations have come to an end, Members of the Prosperous Communities Committee are requested to formally close the Platinum Jubilee Working Group, with thanks to those involved.

### **4 Conclusion**

4.1 Positive feedback was received by Members and Officers alike, and across council social media pages, with praise given for the focus afforded the Jubilee, in the run up to, and for the duration of, the four-day bank holiday weekend.

4.2 The aim had been to primarily promote local events taking place across the district, encouraging residents to get involved in their communities, and encouraging those communities to interact with the District Council throughout the festivities.

4.3 Anecdotal evidence from Officers suggested a higher rate of interaction with West Lindsey in comparison with other councils, both locally and nationally. Anecdotal evidence from Members, on receiving feedback from residents, suggested the council's approach had been a success.

# 1 – 5 June social posts

Just 24 hours until the Queen's Platinum Jubilee! 🇬🇧 Are you attending any events? Here is a map of the district to show all the events that are taking place in West Lindsey over the next few days. Some of these events are for the residents of the local villages only, so please make sure you head to your local town or village Facebook page to find out more! And don't forget to tag us in any social media content that you share!... See more



🇬🇧 Platinum Jubilee events happening in Ingham this week...

Friday - treasurer hunt, cash bingo and a quiz... and live evening entertainment from 3's a crowd (free entry to the band).  
Saturday - the big event from 12noon. Expect to see... a miniature ride on train, alpacas, Lincoln city mascot visit, picnic on the green, tombola, bar, cream teas, bouncy castles. ... See more

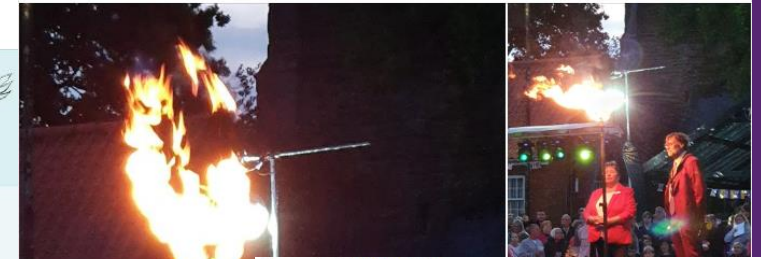
## INGHAM PLATINUM JUBILEE CELEBRATIONS



The Scothern Community Event 🇬🇧  
🇬🇧 Sunday 5th June  
🕒 Throughout the day  
📍 Scothern ... See more



Great to see the crowds celebrating the Queens Platinum Jubilee in Market Rasen, where a beacon has been lit. #community #platinumjubilee2022 #HM70



Wow amazing! 🇬🇧 #PlatinumJubilee

Join Market Rasen Racecourse for their Platinum Jubilee Garden Party on Friday! 🇬🇧

With afternoon racing and fun activities for all the family, you don't want to miss out 🇬🇧  
Tickets available on the gate or via their website!

Our team are at the Jubilee Fun & Games in Ashcroft Park today! Why not head down and get involved in the exciting activities that are going on today! 🇬🇧

Take a look at the image below for further info! 🇬🇧  
#HM70 #PlatinumJubilee

Families and friends in Rothwell came together in style over the Queens Platinum Jubilee bank holiday. Huge thanks goes to the Rothwell Village Hall Management Committee who pulled out all the stops for the community including: Royal cake making, best dressed Royal scarecrow including one of the Queen herself and her Corgis, fancy dress and street parties for everyone to join in. Thanks again for sharing your photographs looks like you all had great fun. #community #hm70



BBC RADIO Lincolnshire



BBC RADIO Lincolnshire

The Lions Jubilee Weekender! 🇬🇧  
🇬🇧 Friday 3rd & Saturday 4th June  
🕒 Starts at 12pm each day  
It... See more

### CAISTOR & DISTRICT LIONS JUBILEE WEEKEND 3 & 4 JUNE 2022 ENTERTAINMENTS PROGRAM

#### ON THE MAIN STAGE

The community of Fillingham getting together for the Jubilee Celebrations this Sunday! We're so glad that the rain didn't put you off. We hope you enjoyed the lovely looking buffet, selection of cakes and the fun outdoor games! 🇬🇧



### Ashcroft Park

Festival 🇬🇧

e  
axilby

Vice Chairman of West Lindsey District Council, Cllr Roger Patterson was invited to attend the event on behalf of the Chairman of the Council. Cllr Patterson said: "Sir Edward Leigh MP planted a tree as part of the Queens jubilee Canopy. The turnout for the event was fabulous and I'm very honoured to have attended." #platinumjubilee2022 #HM70 #community



Thank you to everyone that joined us at Ashcroft Road Park for the Jubilee Fun and Games Day, it was a fabulous day with some lovely activities going on throughout 🇬🇧

A huge congratulations to our best dressed King and Queen, who also unveiled the new name plaque for the newly named Ashcroft Green! 🇬🇧  
Voluntary Centre Services... See more



# 1 – 5 June social posts

Some fabulous photos taken by KLS Media at today's Jubilee Family Fun Day! 🥳  
 We hope everyone had the best time at [The Venue at Roses](#) and made some amazing memories together! 🥳  
[#HM70](#) [#PlatinumJubilee](#)



Thank you to everyone who joined [Gainsborough Methodist Church](#) yesterday to celebrate the Platinum Jubilee, £125 was raised in total for church funds!  
 We hope everyone who attended had a lovely afternoon! 🥳  
[#platinumjubilee2022](#) [#HM70](#)



It was all smiles in Waddingham as friends and families celebrate the Queens Platinum Jubilee.  
 The Waddingham Jubilee Picnic saw the community decorate picnic tables in red, white and blue and flags as they come together in the village to mark the special occasion.  
 They also raised £400 for [Ukraine](#) on the day 🇺🇦  
 T... See more



Looks like you had a brilliant time! 🥳  
 It's the Scampton Village Jubilee Celebrations TOMORROW! 🥳  
 From 2pm until 4.30pm there will be a Village Fête and Family Picnic with stalls, games, and races!  
 From 7pm until 11.30pm there will be evening entertainment with a Hog Roast!... See more



Lots of fun here at Willingham celebrating the Queen's Platinum Jubilee 🥳  
 Activities such as: egg toss, children's fancy dress, Willingham mile & running races were enjoyed by all, and what a gorgeous day it turned out to be too 🥳  
 We hope you're all having a brilliant Bank Holiday! Don't forget to tag us in your celebrations!  
[#platinumjubilee2022](#)



Head over to [Marshall's Yard](#) to join them for more Jubilee celebrations tomorrow at 10:30am and listen to Saxophonist Mike Wood 🥳  
 While you're there, why not collect an entry form for the Crown Hunt from The Works to start your scavenger hunt! 🥳  
[#platinumjubilee2022](#) [#HM70](#)



Crowds of people gathered in Welton on Friday to mark the Queens Platinum Jubilee. They pulled up chairs and laughed and smiled with friends and families as they watched some live entertainment. Thanks again for sharing your photographs of the day. 🥳



Join Kettlethorpe from 1pm tomorrow for their Jubilee Fate! 🥳  
 In the grounds of Kettlethorpe Hall, there will be a range of stalls, childrens entertainment, cream teas, fun and games, an art competition and a raffle with some amazing prizes! 🥳  
 See the event below for further info 🥳



Lovely community spirit at Jubilee Fete - Kettlethorpe this afternoon! 🥳  
 Activities such as: the tug of war, horse riding and cake sales all took place to raise money for the local churches and Primary School.  
 Massive thank you to the organisers and those who donated towards the raffle, everyone looked as though they had a brilliant time 🥳



Thank you to everyone for sharing your Platinum Jubilee Celebration photographs. 🥳  
 On Saturday Scampton held a Jubilee fete, followed by a party and picnic in the evening, featuring a swing band.  
 Today, they had a Jubilee family church service with children at its heart, and the community led by The Reverend Deacon who planted a tree as part of the Queens Canopy, which will also display the plaque kindly donated by West Lindsey District Council. 🌳  
 Cllr Roger Patterson who represents Scampton for the district Council said: "I attended the events and above all what I got out of this weekend was the sense of community spirit and the kindness of strangers."





## Prosperous Communities Work Plan (as at 5 September 2022)

---

### Purpose:

This report provides a summary of items of business due at upcoming meetings.

### Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>13 SEPTEMBER 2022</b>				
13 Sep 2022	Bulky Waste Collections in City of Lincoln	Ady Selby, Director of Commercial & Operational Services	For a decision on the opportunity to extend the Bulky Waste service to residents in the City of Lincoln area	11 July 2022
13 Sep 2022	Jubilee Impact Report and Closure of the Working Group	Ele Snow, Senior Democratic and Civic Officer, Katie Storr, Democratic Services & Elections Team Manager	To set out the activities undertaken as part of the Jubilee Celebration and to close the working group	
13 Sep 2022	Caistor Multi-sport 3G Pitch	Grant White, Enterprising Communities Manager	To approve release of grant funding for the Caistor Multi-sport 3G Pitch project approved by the Community Grants Panel.	
<b>1 NOVEMBER 2022</b>				
1 Nov 2022	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	Propose Fees and Charges to take effect from 1 April 2023.	11 July 2022
1 Nov 2022	Corporate Enforcement Policy	Andy Gray, Housing and Enforcement Manager	To review and approve the Corporate Enforcement Policy	18 January 2021
1 Nov 2022	Climate, Environment and Sustainability Annual Update	Steve Leary, Commercial Waste Manager	Annual Update Report as required by the terms of reference of the	

			Environment & Sustainability Member Working Group. The details of the report contents are set out in the report to PCC on 3 May 2022.	
1 Nov 2022	Housing Assistance Policy	Veronica Edwards, Housing & Communities Officer	Review undertaken of the Housing Assistance Policy, proposed amendments to current discretionary assistance available.	
1 Nov 2022	Lincolnshire Homelessness and Rough Sleeping Strategy 2022-2027	Sarah Elvin, Housing Communities Project Officer	Paper to adopt the new Homelessness Strategy	
<b>6 DECEMBER 2022</b>				
6 Dec 2022	Voluntary & Community Sector Grants	Grant White, Enterprising Communities Manager	To present findings from the Voluntary & Community Sector grants review and agree structure of future funding support.	11 July 2022
6 Dec 2022	Local Enforcement Plan (Planning Enforcement) and Customer Charter	Andy Gray, Housing and Enforcement Manager	To seek approval for the updated Local Enforcement Plan (Planning Enforcement) and Customer Charter	18 January 2021
6 Dec 2022	Parish Charter Review	Grant White, Enterprising Communities Manager	To review the Parish Charter and approve any amendments.	
<b>31 JANUARY 2023</b>				
31 Jan 2023	Prosperous Communities Revenue Base Budgets 2023/24 to 2027/28	Sue Leversedge, Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2023/2024, and estimates to 2027/2028.	11 July 2022

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted